802.16 Interim Session #49 Portland Site Proposal

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802.16 Interim Session #49
Hosted by Intel Corporation

May 7-10, 2007
(Please note Date change!)

Portland, Oregon
USA

Registration

- Registration Fees
  - Early registration
    - US$400 per attendee
    - cut-off April 15, 2007
    - includes daily breakfast, lunch, break services & Wednesday night reception
  - Late registration
    - US$450 per attendee
    - after April 15, 2007
  - How to register
    - Online registration available February 5, 2007
    - May also register on-site

Doubletree Hotel & Executive Meeting Center

- Hotel has 750 sleeping rooms
- Features on property
  - Business Center
  - High Speed Internet Access
  - Restaurant & Room Service
  - Fitness Center
  - Concierge
  - Pool
- Perks
  - Only 10.5 miles from PDX
  - Located near Lloyd Center, Portland's Largest Shopping Center
  - Walking distance to Rose Garden Arena & Memorial Coliseum
  - Part of the light rail's "Fareless Square"

Meeting Rooms

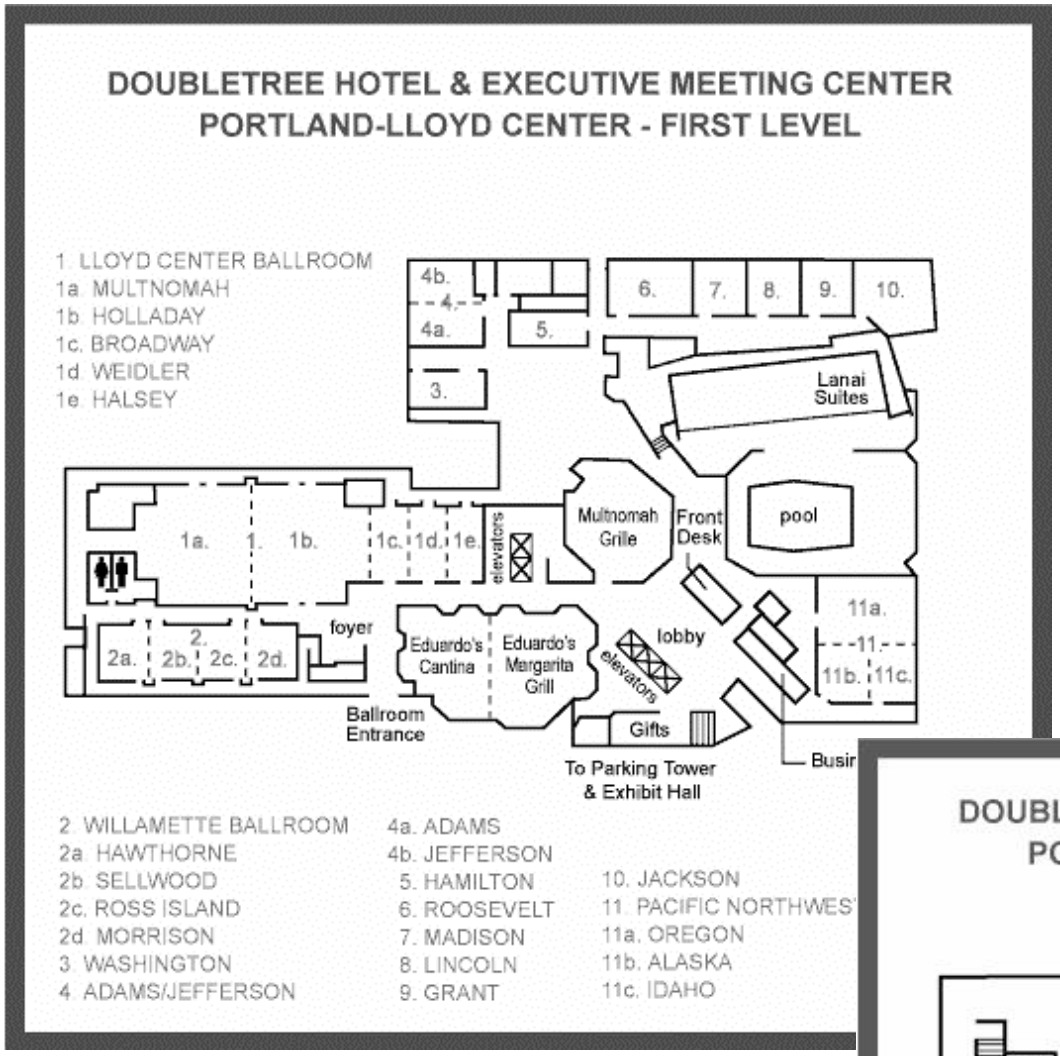
- All Meeting Rooms
  - All meeting rooms capable splitting into smaller meeting spaces
  - Set Classroom-style with power supplies for each seat
  - WiFi Connectivity provided by Verilan throughout meeting spaces
- Meeting Facilities
  - 38,000 sq ft. total
  - We will be the only conference at hotel

Doubletree's meeting room layouts

All Classroom-style set-up:

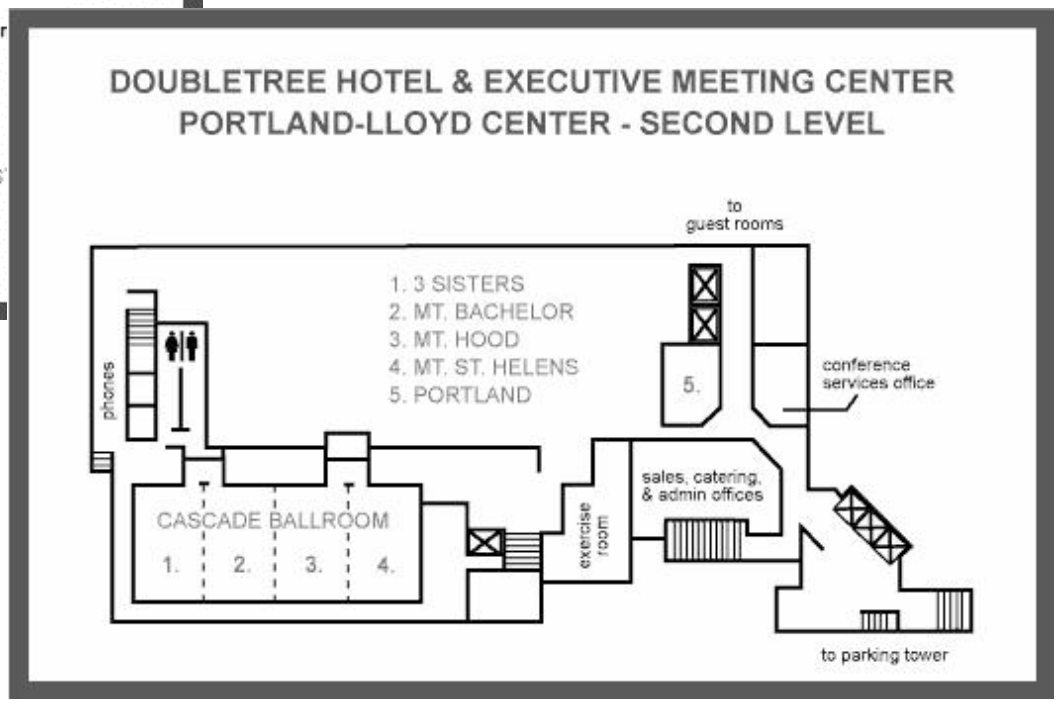
- Lloyd Center Ballroom: 600pp
- Willamette Ballroom: 125pp
- Pacific Northwest Ballroom: 175pp

These rooms can be split as required



Cascade Ballroom:

- Meal service for 360
- Banquet rounds



Sleeping Rooms

- Lodging Information (nights of May 7-10, 2007)
  - $134 per night
    - Includes in-room connected high-speed internet access & complimentary parking
    - Hilton Honors points & airline miles will be earned for room reservations
  - Room block held until April 15, 2007
    - Reservations received after the cutoff date will be honored at the IEEE rate *based on hotel availability*.
    - The IEEE rate will apply three (3) days before and three (3) days following the official dates of the meeting, based on space availability.
  - Check-in time is 3:00 PM, check-out time is 12:00 Noon
    - Early baggage check-in available
- Lodging reservations are available on the hotel's website

Air Transportation:
Getting to Portland

- Portland International Airport (PDX)
  - Direct connections from:
    - U.S.
      - San Francisco (SFO) & San Jose (SJC)
      - Seattle (SEA)
      - Los Angeles (LAX)
      - Chicago (OHR)
      - Dallas (DFW)
      - Washington D.C. (Dulles)
    - International
      - Frankfurt (FRA)
      - Tokyo/Narita

Ground Transportation

- From Portland Int'l Airport (PDX)
  - Rental Cars
    - Note: Hotel parking is complimentary
  - Taxi cabs
  - Personal shuttles available
    - Cascade Coach Towncar Service
  - Public transportation light rail system "The MAX"
    - Pick-up outside of PDX baggage claim and travels straight to hotel with minimal stops (approximately 20 minute ride).
- Around Portland
  - Great public transportation
  - www.trimet.org, includes:
    - 44-mile light rail system
      - Called "The MAX"
    - Bus system
    - Portland Streetcar

US Visa Information

- Visa invitation letters will be provided by Intel via the registration
- Invitation letters will be available through the registration website after you receive your confirmation code.

Resources & Assistance

- VTM
  - Portland area event management company
  - Will manage all registration & on-site events
- Intel
  - Jose Puthenkulam, Official Host
  - Jennifer Reyes

Thank you & we'll see you May!