
Project	IEEE 802.16 Broadband Wireless Access Working Group < http://ieee802.org/16 >	
Title	Minutes of IEEE 802.16 Session #57	
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Source(s)	Peiyong Zhu Nortel	Voice: +1 613 7658089 mailto:pyzhu@nortel.com
Abstract	IEEE 802.16 Session #57 Minutes (Kobe, Japan)	
Purpose	To record the minutes of the IEEE 802.16 Working Group Opening and Closing Plenary meetings at Session #57. For approval at Session #58.	
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Patent Policy and Procedures	The contributor is familiar with the IEEE-SA Patent Policy and Procedures: < http://standards.ieee.org/guides/bylaws/sect6-7.html#6 > and < http://standards.ieee.org/guides/opman/sect6.html#6.3 >. Further information is located at < http://standards.ieee.org/board/pat/pat-material.html > and < http://standards.ieee.org/board/pat >.	

Minutes of IEEE 802.16 Session #57

IEEE 802.16 Working Group

Kobe, Japan

16 – 19 September 2008

IEEE 802.16 Session #57 Opening Plenary Meeting

Sept 16, 2008

Call to Order

The meeting was called to order by the Working Group (WG) Chair Roger Marks at 8:30 am. He welcomed the attendees to Session #57 of the IEEE 802.16 WG. Roger provided the URL for the opening plenary agenda <<http://iee802.org/16/meetings/mtg57/opening.html>>. Roger introduced himself, Working Group (WG) Vice Chair Jose Puthenkulam, and Secretary Peiyong Zhu.

Roger outlined the networking, the logistical, and the registration issues.

- IEEE 802.16 server: <http://lan.wirelessman.org>

The meeting host, Mitsuo Nohara, welcomed the attendees. Nohara-san updated the logistical and the registration issues. Nohara-san requested a permission to take some photos during the session. Roger asked the opinions of the attendees. There were no objections raised. Roger granted the permission to Nohara-san.

Security: Keep your personal belongings secure at all times. All attendees must have their name badges clearly visible while on the meeting floors, for all refreshment breaks, and for the social. Guests for the social do not require a name badge but must be accompanied by a badged attendee.

Membership and Voting

The lists of WG [Members](#), [Potential Members](#), [Members in Peril](#) and Observers were explained by the Chair. Voting tokens were distributed at the registration desk and displayed on the name badge.

Attendance:

- Working Group [Membership](#) depends on "participation"
- "participation" depends on attendance (75%)
- "attendance" depends on attendance logs recorded during each individual meeting interval

Attendance Log procedure: You must use the IEEE Automated Meeting Attendance Tool ("IMAT") if you wish to receive participation credit for Session #57. This credit is essential to retaining or obtaining Working Group Membership or Observer status. In order to use IMAT, you must have an IEEE Web Account for use during the session. See [email notice](#) and [IEEE 802.16-08/036](#). Attendance software's "Affiliation" field is the appropriate Affiliation field per [IEEE-SA affiliation disclosure requirements](#) and will be reported as such.

Roger then reviewed the agenda and asked for comments or concerns on the agenda. No comments were received.

Motion (at 8:47am): "To approve the Opening Plenary Meeting Agenda as presented <<http://iee802.org/16/meetings/mtg57/opening.html>>", moved by Mariana Goldhamer, seconded by David Johnston, passed with unanimous consent.

Approvals

Roger reviewed the draft minutes of Session #56 ([IEEE 802.16-08/046](#)) and asked for comments or concerns on the minutes. No comments were received.

Motion (at 8:49am): “To approve the Minutes of Session #56 ([IEEE 802.16-08/046](#)), moved by Brian Kiernan, seconded by Lei Wang, approved with unanimous consent.

Chair's Report

Administrative, Procedural, and Announcements (see [Chair's Opening Plenary Presentation Slides](#))

Roger reviewed the IEEE-SA affiliation disclosure requirements <<http://standards.ieee.org/faqs/affiliationFAQ.html>> and again reminded the WG attendees to fill in the affiliation field. Roger reviewed the “Ethics policy” <http://ieee.org/web/membership/ethics/code_ethics.htm>.

Roger displayed the patent policy materials <http://standards.ieee.org/board/pat/pat-material.html> and new patent slides (updated March 25, 2008) <http://standards.ieee.org/board/pat/pat-slideset.pdf>.

The following advice was provided by the WG Chair concerning IEEE Standards Association (IEEE-SA) rules regarding patents:

- The IEEE’s patent policy is consistent with the ANSI patent policy and is described in Clause 6 of the *IEEE-SA Standards Board Bylaws*;
- Early identification of patent claims which may be essential for the use of standards under development is strongly encouraged;
- There may be Essential Patent Claims of which the IEEE is not aware. Additionally, neither the IEEE, the WG, nor the WG chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.

Slide #1-#4 and slide #0 were shown. The slides are available at <http://standards.ieee.org/board/pat/pat-slideset.ppt>.

An opportunity was provided for participants to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) of which the participant is personally aware and that may be essential for the use of that standard. No comments arose. Roger emphasized that the Bylaws take precedence over the patent slides and encouraged people to read the Bylaws if they have questions.

There were no other responses on the patent topic.

Roger showed the link to the IEEE 802.16-specific Letters of Assurance in IEEE-SA patent database (http://standards.ieee.org/db/patents/pat802_16.html).

Roger advised TG chairs regarding reiteration of the patent slides.

IEEE 802 P&P issues

Roger highlighted parts of the IEEE 802 Policies and Procedures (P&P) <<http://ieee802.org/devdocs.html>> as shown in the opening slides, and addressed issues related to WG operation, Chair’s function, WG Rules such as working group domination, copyrights, contribution procedures.

Roger informed the attendees of the free online IEEE standard training course: <<http://ieee802.org/training.htm>>.

Review of Session #56 Report

Roger reviewed the [Session #56 Report](#) and strongly encouraged the group to read the report to get familiar with the group’s progress.

Session #57 Document Guide

Roger reviewed the [Session #57 Document Guide](#)

Schedule for the Week

The schedule for the week was presented for the various task groups and ad hoc groups <<http://dot16.org/calendar/week.php?date=20080916>>.

TGm

The TGm Chair, Brian Kiernan presented the opening report (document C802.16m-08/037r1). Brian reported the activities coming into the session and reviewed the plan for the week.

License-Exempt Task Group

The LE TG Chair, Mariana Goldhamer, presented the opening report (see IEEE 802.16h-08/019), including the status of the 802.16h Sponsor Ballot on IEEE P802.16h/D7a (approval ratio 89%) and the plan for the week.

Relay Task Group

The Relay TG Chair Mitsuo Nohara reported the status of the Sponsor Ballot on IEEE P802.16j/D6a (90% approval ratio). Nohara-san then explained the Relay Task Group draft agenda for the week (IEEE 802.16j-08/013) and expected motions for the WG Closing Plenary.

Maintenance Task Group

The Maintenance TG Chair, Jonathan Labs, presented the opening report (IEEE 802.16maint-08/021). Jon reported the status of the Sponsor Ballot on P802.16Rev2/D6a (76% approval ratio). Jon reviewed the proposed Maintenance TG agenda and expected motions for the WG Closing Plenary.

Liaison

Roger Marks presented the plan for the ITU-R Liaison Group activities. The goal is to develop a suitable presentation for the ITU October IMT-Advanced workshop and review the IEEE 802.18 TAG process document on IMT-Advanced input. Roger and Reza Arefi will chair the ITU-R Liaison Group meetings in place of José Costa, who is absent from the session.

Roger informed the group regarding the Liaison Statement from the WiMAX Forum on Femtocell Requirements ([IEEE L802.16-08/053](#)), which was mainly targeted to TGm. Roger recommended that TGm draft a response.

Roger informed the group regarding the Liaison Statement from the WiMAX Forum regarding clarifications and corrections to support WiMAX certification ([IEEE L802.16-08/052r1](#)). The Maintenance Task Group was requested to review the statement and draft a response.

Jung Je Son presented the Liaison Statement from TTG PG702 ([IEEE L802.16-08/054](#)). This item was not on the approved agenda, however, the group had no objections to add this item into the Agenda. Roger proposed to draft a response along with Jung Je Son and seek approval in the WG Closing Plenary Meeting.

Schedule for the week

Roger requested the TGs to upload their agendas so that he can update the schedule and electronic attendance log software.

Future Sessions <<http://ieee802.org/16/calendar.html>>

- [Session #58](#): 10-13 November 2008 in Dallas, TX, USA, with [IEEE 802 Plenary Session](#)

- [Session #59](#): 12-15 Jan 2009: Intent by host to revise venue to La Jolla, California, USA.
- Roger updated the WG regarding the change of plan for this session, from Brazil to La Jolla, due to difficulty on closing the hotel arrangement in Brazil. Nextwave proposes to host the meeting in La Jolla, California, with Lei Wang as host. The detailed proposal will be presented for approval in the WG Closing Plenary.
- [Session #60](#): 9-12 March 2009 in Vancouver, Canada, with [IEEE 802 Plenary Session](#)
- [Session #61](#): 4-7 May 2009 in Cairo, Egypt: Interim Session, hosted by National Telecom Regulatory Authority of Egypt (NTRA)
- [Session #62](#): 13-16 July 2009 in San Francisco, California, USA with [IEEE 802 Plenary Session](#)
- [Session #63](#): September 2009: Interim Session; site to be determined at Closing Plenary of Session #58
Proposals solicited; please see [IEEE 802.16 Interim Session Guidelines](#).
- Hokyu Choi informed the group that Samsung intends to make a proposal to host this meeting in Korea.
- [Session #64](#): 16-19 Nov 2009 in Atlanta, Georgia, USA with [IEEE 802 Plenary Session](#)

New Business

No new business raised.

Motion (10:10am) “*To adjourn the meeting*”, moved by Scott Probasco, seconded by Jon Labs, passed by unanimous voice vote.

IEEE 802.16 Session #57 Closing Plenary Meeting

19 Sept 2008

Call to Order

Roger called the meeting to order at 10:00 am.

Patent Policy Slides

Chair reminded the attendees the IEEE 802 patent policy.

<http://standards.ieee.org/board/pat/pat-slideset.pdf>

Approval of Agenda

The Closing Plenary agenda <<http://ieee802.org/16/meetings/mtg57/closing.html>> was reviewed.

Motion (10:06 am): “*To approve the Closing Plenary agenda <http://ieee802.org/16/meetings/mtg57/closing.html>*”, approved with unanimous voice vote.

Roger discussed the electronic log attendance issue. The policy is that IEEE’s Christine Sahr will respond to questions related to the attendance. Roger noted that he was fully aware of the network problems on Tuesday and will take that into the consideration when he compiles the attendance list.

Session #57 Info

The session host Mitsuo Nohara explained logistics.

Roger presented WirelessMAN t-shirts to the session host (Mitsuo Nohara) and to Satoshi Imata, who provided major support, as a token of appreciation.

License-Exempt Task Group

A report was made by the TG Chair, Mariana Goldhamer (IEEE 802.16h-08/021). The action items were captured in (IEEE 802.16h-08/038).

Roger asked for clarification on the difference between the responses “disagree” and “unresolvable” in the database. Mariana responded that a few comments referred to non-existing text and these comments were tagged as unresolvable. Phil Barber asked if the TG made efforts to locate the texts indicated in the comments. Mariana responded that they tried to find the text if possible.

TGm

A report was presented by the TGm Chair, Brian Kiernan (IEEE 802.16m-08/038). Brian thanks Roshni Srinivasan and Ron Murias for serving as acting SDD editors in the absence of the editor Shkumbin Hamiti.

Roger suggested an improvement in the documentation for the SRD, EMD, and SDD change request process.

Relay Task Group

A report was made by Relay TG Chair Mitsuo Nohara (IEEE 802.16j-08/014r2) on the progress of the Relay TG.

Motion (10:37am): *"To approve P802.16j/D7 (to be issued by the Relay TG Editors) as the revised working group draft and to authorize the WG Chair to proceed to the Sponsor Ballot recirculation on p802.16j/D7 or latest version to close by 3 Nov. 2008"*, moved by Mitsuo Nohara, seconded by Dorin Viorel, passed 41/0/0.

Maintenance Task Group

A report was presented by the TG Chair, Jon Labs (IEEE 802.16maint-08/024r1).

Motion (10:44am): *"To accept the resolutions of the comments from the Rev2 Sponsor Ballot, as recorded in IEEE 802.16-08/049r2, to develop draft P802.16Rev2/D7 according to those resolutions, and to initiate a Sponsor Recirculation Ballot."*, moved by Jon Labs, seconded by John Humbert, passed by 58/0/0.

Roger asked if the TG discussed the work plan. Joe responded that there were some discussions to seek the conditional approval in November Session.

Phil asked if the February RevCom meeting is the earliest date to submit an approval request. Roger responded that he has that understanding.

ITU-R Liaison Group

Reza Arefi, in place of ITU-R Liaison Group Chair José Costa, provided a report of the meeting of the ITU-R Liaison Group during Session #55 (L802.16-08/062d1) and reviewed several output documents from the ITU-R Liaison Group listed in the report.

Motion (11:00 am): *"Motion: To approve IEEE L802.16-08/057d2, and authorize its presentation, subject to final editorial and formatting improvements"* moved by Reza Arefi, seconded by Lei Wang, passed by 36 /0/0.

Motion (11:03 am): *"To approve To approve IEEE L802.16-08/063d0, subject to final editorial and formatting improvements"*, moved by Reza Arefi, seconded by Joe Labs, passed by 38 /0/0.

Roger reviewed the Liaison statement to IEEE 802.18 TAG (*IEEE L802.16-08/060d1*: Comments on IEEE 802.18-08-0058/r4 ("IEEE 802.18 IMT-Advanced Review Process"))

Motion (11:10 am): *"To approve IEEE L802.16-08/060d1, subject to final editorial and formatting improvements."*, moved by Scott Probasco, seconded by John Humbert, passed by 38 /0/0.

Roger reviewed the Liaison statement to IEEE 802.18 TAG (*IEEE L802.16-08/060d1*)

Motion (11:13 am): *"To approve IEEE L802.16-08/061d0, subject to final editorial and formatting improvements."*, moved by Scott Probasco, seconded by Lei Wang, passed by 36 /0/0.

Jon Labs reviewed the Liaison statement to WiMAX Forum on 802.16 clarifications (*IEEE L802.16-08/055d1*)

Motion (11:18 am): *"To approve IEEE L802.16-08/055d1, subject to final editorial and formatting improvements."*, moved by Jon Labs, seconded by John Humbert, passed by 39 /0/0.

Roger reviewed the Liaison Statement to WiMAX Forum on Femtocell Requirements (IEEE L802.16-08/059d0).

Motion (11:21am): “*To approve IEEE L802.16-08/059d0, subject to final editorial and formatting improvements.*”, moved by Brian Kiernan, seconded by Scott Probasco, passed by 42/0/0.

Jun Je Son reviewed the Liaison Response to TTA PG702 (IEEE L802.16-08/064d0).

Motion (11:24 am): “*To approve IEEE L802.16-08/064d0, subject to final editorial and formatting improvements.*”, moved by Jun Je Son, seconded by Mituso Nohara, passed by 37/0/0.

Current and Future Sessions <<http://iee802.org/16/calendar.html>>

- [Session #58: 10-13 November 2008 in Dallas, TX, USA, with IEEE 802 Plenary Session](#)
Roger discussed the meeting space requirements:
 - Brian Kiernan requested 4 rooms for TGM
 - Jon Labs requested two 40 person meeting rooms for Maintenance
 - Mituso Nohara-San recommended the 30 people room size for Relay
- [Session #59: 12-15 Jan 2009: Proposal to relocate to La Jolla, CA, USA](#)
Lei Wang presented the proposal to relocate IEEE 802.16 Session #59 to San Diego, CA, USA (*IEEE C802.16-08/009r1*).
There was a request to arrange some complimentary parking spaces.
Motion (11:32am) : *To accept the Session #59 proposal in IEEE C802.16-08/009r1 and IEEE S802.16-08/009r1*, Moved by Lei Wang, seconded by Ron Murias, passed by 56/0/0.
- [Session #60: 9-12 March 2009 in Vancouver, Canada with IEEE 802 Plenary Session](#)
- [Session #61: 4-7 May 2009 in Cairo, Egypt: Interim Session, hosted by National Telecom Regulatory Authority of Egypt \(NTRA\)](#)
Ayman Naguib presented some slides (*IEEE C802.16-08/025*) on behalf the host. These slides indicated a decision to move the meeting to a different hotel, near the pyramids.
A strawpoll was conducted to indicate the potential attendance. 90 indicated that they plan to attend.. A second strawpoll was conducted to see if people plan not to attend. No one raised a hand.
- [Session #62: 13-16 July 2009 in San Francisco, California, USA with IEEE 802 Plenary Session](#)
- [Session #63: preferably 31 August to 3 September 2009: Interim Session; site to be determined at Closing Plenary of Session #60](#)
Note new earlier dates.
Proposals solicited; please see [IEEE 802.16 Interim Session Guidelines](#).
Hokyu Choi presented an initial proposal to hold the Session in Jeju Island, Korean (*IEEE C802.16-08/023*).

Roger reported a suggestion from the 802.15 WG Chair to have IEEE 802.16 Session #63 in Hawaii, along with other 802 WGsa nd the 802.18 TAG. Roger mentioned that the 802.16 WG should have its IMT-Advanced proposal ready before the 802.18 TAG Interim Session of September 2009 in order to meet its deadline; therefore, the IEEE 802.16 Interim Session should be before the 802.18 session. Roger mentioned the possibility of a second interim session during the Hawaii meeting, or at least convening an 802.16 activity to monitor the IMT-Advanced proposal. No decision was made on this topic.

Publicity

The Chair was authorized to prepare the [Session #57 Report](#) , without objection.

Roger expressed his thanks to the TG officers, on behalf of the WG, for their hard and productive work.

New Business

No new business.

Closing

A Motion to adjourn the meeting was made by Ron Murias, seconded by Rainer Ullmann, and carried by unanimous voice vote. The meeting was adjourned at 12:07 pm on 19 Sept 2008.

Web References

Session #57 Web Page

<http://ieee802.org/16/meetings/mtg57>

Session #57 Attendance and Participation List

<http://ieee802.org/16/meetings/mtg57/reglist.html>

Session #57 Report

<http://ieee802.org/16/meetings/mtg57/report.html>