Project	**IEEE 802.16 Broadband Wireless Access Working Group <http://ieee802.org/16>**
Title	**Harmonized Version of Project Plan and Schedule for IEEE802.16 TGj**
Date Submitted	**2006-05-10**
Source(s)	**Ad hoc group for discussion on Project Plan and Schedule of TGj**
Re:	
Abstract	In this contribution, we provide a harmonized proposal for TGj Project Plan and Schedule.
Purpose	This contribution is proposed as a baseline for Project Plan and Schedule Document of TGj.
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Harmonized Version of Project Plan and Schedule for IEEE802.16 TGj

Ad hoc group for discussion on Project Plan and Schedule for TGj

1. TGj Project Schedule

TGj PAR prescribes the following schedule for Initial Sponsor Ballot and document submittal to RevCom:.

  - Expected Date of Submission for Initial Sponsor Ballot : March 2007
  - Projected Completion Date for Submittal to RevCom: September 2007

In this document, we show the expected project schedule with an aim to complete the task group proceedings according the aforementioned guidelines, in Table 1.

Table 1. TGj Project Schedule (Expected)

Year	Month	Session#	Actions
2006	May	#43	Drafting TG Supporting Documents
	July	#44	Finalize TG Supporting Documents including ToC
	Aug.		Call for Proposal based on the ToC
	Sept.	#45	Presentation, Selection, Merging
	Oct.		Drafting baseline document; Call for Comments on the document
	Nov.	#46	Continue Presentation, Selection, Merging through Comment Resolution
	Dec		Drafting TGj Draft v.1.0; Begin 1st WG letter Ballot on TGj D1
2007	Jan.	#47	Comment Resolution
	Feb.		Drafting TGj Draft v.2.0; Begin 2nd WG letter Ballot on TGj D2
	Mar.	#48	Confirmation. Begin the 1st Sponsor Ballot
	May	#49	Comment Resolution
	June		Begin Sponsor Recirculation
	July	#50	Confirmation
	Aug.		Submit to RevCom
	Sept.	#51	SA Approval

In order to meet the target of RevCom submittal scheduled by September Aug 2007, we recommend the following:

- **Complete an initial version of Table of Contents (ToC) of the baseline document by the end of July meeting (#44).**
- **Issue Call For Technical Proposal based on the ToC agreed during the July meeting.**
- **Chair may prioritize work items based on the ToC.**

2. Deadline and Scope of Contribution

- **Proposals should be submitted before the deadline**

In order to provide members with enough time to review and harmonize contributions, we recommend that the deadline for uploading the proposals be set at least one week earlier than usual (i.e. two weeks prior to the start of the session). These deadlines can be administrated by the chair. Late contributions are seriously discouraged.

- **Preference will be given to contributions dealing with items in the scope of CFP(Call For Proposal)**

The technical areas of contributions are listed into ToC and the proposals may be written on the basis of this. The ToC should be completed by the end of July meeting and be included in CFP(Call for Proposal) for submission of proposals. All the proposals should be composed of items based on ToC that is included in CFP

3. Selection Procedure of Technical Contributions

1) **Initiate selection procedure on as many topics as possible at September meeting (#45) to begin drafting the baseline document.**

   When too many contributions are submitted for the same topic, form an ad-hoc group to recommend a harmonized joint contribution, which could be done within the meeting or between the meetings

2) **Selected proposals (for each items) are merged into the baseline document**

   After the initial selection at September meeting, the editor merges selected proposals into the baseline document.

3) **Issue the baseline document, and Call for Contributions to fill in text and/or Comments on the adopted text**

4) **Update the baseline document by comment resolution during the following sessions**

At the November meeting, TGj can continue selecting the proposals for previously unselected topics while resolving comments for the baseline document which was drafted as the result of previous meeting.