See second page for complete list of co-authors.
Topics Addressed in the Contribution

• Outline for the 802.16j Process and Schedule document.
• 802.16j TG documents
• Structure of process for developing the 802.16j draft.
Topics Not Addressed in the Contribution

• Details of the process for developing the 802.16j draft
  – First agree on the structure of the process
  – Then work on the details
• Process for determining when the 802.16j draft is ready for letter ballot is left for further study
• Process for conducting letter ballot is left for further study
• TG schedule
  – Need to first agree on usage models and technical requirements
802.16j Process Document Should Include

- Specification and definition of the documents that the TG will develop in order to help guide the process of developing the 802.16j standard.
- Description of the process 802.16j will use
- Criteria for making changes in the process
802.16j TG Working Documents

- TG Process and Schedule
  - Description of Process
  - Ordered List of Technical Topic Areas
  - Criteria for moving to various ballot stages
  - Schedule
- Terminology
- Usage Models
- Technical Requirements
- Technical evaluation criteria
  - Simulation model and assumptions
  - Traffic models
  - Channel models
  - Performance metrics
- 802.16j draft standard Table of Contents (TOC)
802.16j Process Overview

- **TG Organization Phase** – TG develops supporting documents
- **Draft Development Phase** – TG works to develop the contents of the draft standard.
  - Contributions solicited on individual technical areas / topics
  - TG agrees on a list of topic areas and a rough order in which they will be handled.
    - Drives the development of the draft in a logical, organized fashion
    - Allows members to work ahead of the TG meetings
  - The grouping/ordering of topics is used as a guideline
    - Members are encouraged to submit contributions early.
    - Used by chair and vice chair to determine the topics/contributions to be covered in each meeting.
    - Contributions approved for inclusion into the draft get incorporated into the draft after each meeting.
- **Ballot Phase** – the draft is taken through letter ballot and sponsor ballot and becomes a standard.
802.16j Process Flow Chart
Presentation of Contributions

• Members present in order specified in agenda
• Time is allocated for question and discussion
• Members can make a motion to include contribution in draft
  – 75% to pass
  – Technical editor can object if contribution has technical conflicts with existing draft of previously accepted contributions.
  – If no motion to include, then chair conducts a straw poll
• Chair and vice chair encourage contributors to harmonize
  – Harmonized contributions can be submitted as late contributions
  – Agenda can be modified to allow presentation of harmonized contributions before contributions out of the scope of call for contributions
Next Steps

- Propose this contribution as the basis for the 802.16j Process and Schedule document
- Propose that TG develop the set of TG Supporting documents presented in this contribution
- Propose that TG adopt the process structure specified in this contribution
- Work together to fill in the remaining sections of this document:
  - Ordered List of Technical topic areas
  - Call for Contributions Guidelines
  - Meeting Agenda Guidelines
  - Guidelines for running TG Meetings
  - Criteria for entering balloting phases
  - Balloting Process
  - TG Schedule