

**IEEE 802.19**  
**Wireless Coexistence Working Group**  
**Operations Manual**  
**July 21, 2011**

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# 1 Scope of the Working Group

The 802.19 Wireless Coexistence Working Group (WG) develops standards on wireless coexistence.

The WG votes, as a body, on coexistence assurance (CA) documents in wireless working group letter ballots that include a CA document.

In addition, the WG provides technical advice to the wireless working groups and the IEEE 802 LMSC Executive Committee (EC) upon request.

# 2 Hierarchy

The latest version of several documents takes precedence over these procedures in the following order:

New York State Not-For-Profit Corporation Law

IEEE Certificate of Incorporation

IEEE Constitution

IEEE Bylaws

IEEE Policies

IEEE Board of Directors Resolutions

IEEE Standards Association Operations Manual

IEEE-SA Board of Governors Resolutions

IEEE-SA Standards Board Bylaws

IEEE-SA Standards Board Operations Manual

IEEE-SA Standards Board Resolutions

IEEE Computer Society (CS) Constitution

IEEE CS Bylaws

IEEE CS Policies and Procedures Manual (PPM), Section 10

IEEE CS Board of Governors Resolutions

IEEE CS Standards Activities Board Policies and Procedures (SAB P&P)

IEEE Project 802 LAN/MAN Standards Committee (LMSC) Sponsor Policies and Procedures (LMSC P&P)

IEEE Project 802 LAN/MAN Standards Committee (LMSC) Operations Manual (LMSC OM)

IEEE Project 802 LAN/MAN Standards Committee (LMSC) Working Group Policies and Procedures (WG P&P)

Robert's Rules of Order (Revised) is the recommended guide on questions of parliamentary procedure not addressed in this operation manual.

# 3 Changes to this Operations Manual

This 802.19 WG Operations Manual (OM) can be modified by the following process:

1. Changes to the OM require a 2/3 super-majority approval.
2. A vote on changes to the OM shall be held at a plenary session.

## 4 Liaisons

Liaison relationships are established with other groups within 802 LMSC and other relevant standards development organizations. Liaisons shall be appointed by the WG chair and confirmed by the vote of the WG. Liaisons will be granted voting rights upon confirmation of their liaison status in 802.19 and will seek to be granted voting rights in their respective liaison groups.

Liaison Roles and Responsibilities:

- Liaisons are responsible for providing updates and status reports to the WG at plenary and interim sessions.
- Liaisons are empowered to report status of the WG developments to their respective liaison groups.

## 5 Voting Procedures

There is a procedure for voting on coexistence assurance documents provided by wireless working groups as part of a letter ballot on a draft.

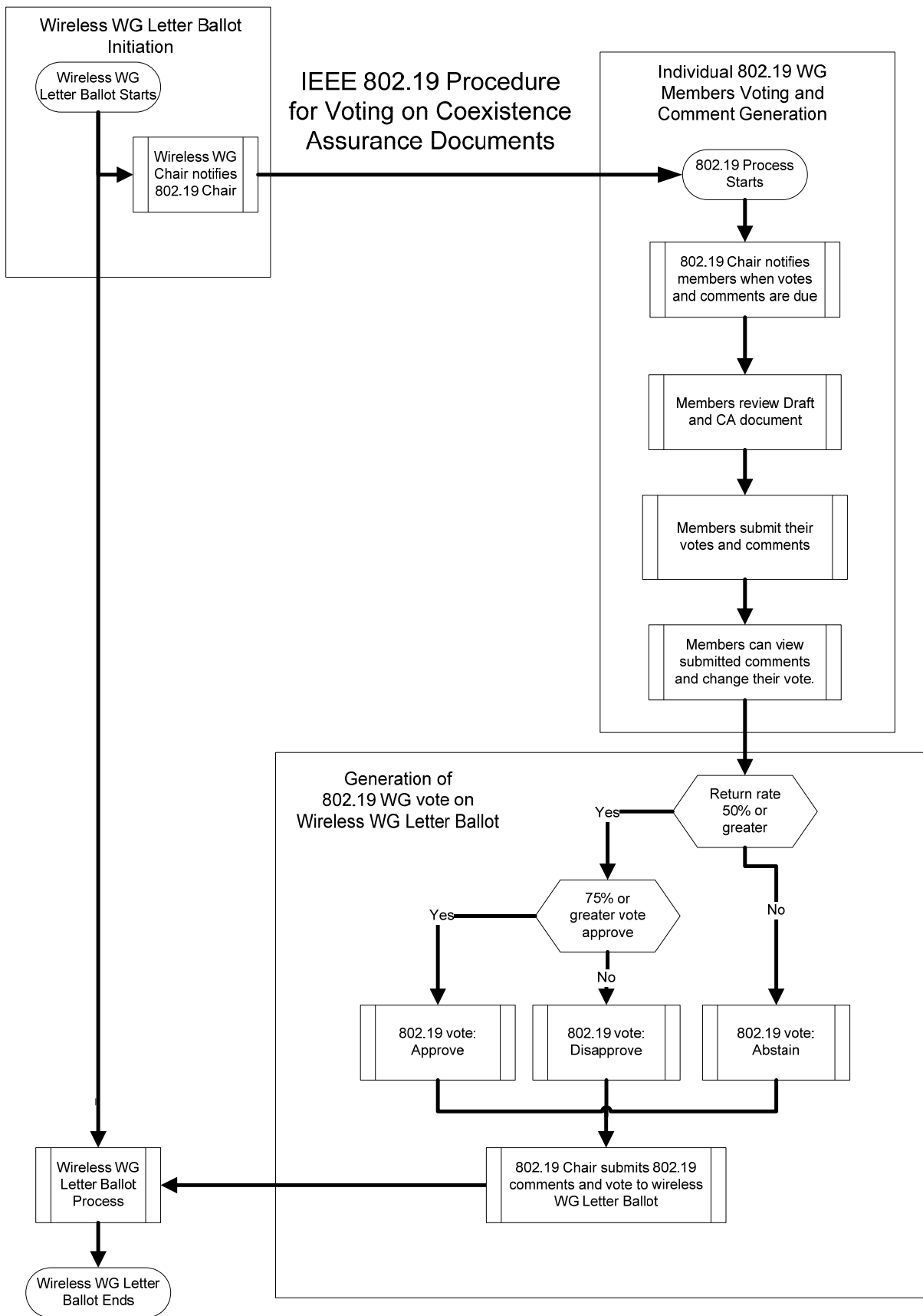
### ***5.1 Voting on Coexistence Assurance Documents***

The WG supports the creation of CA documents and reviewing those documents as produced by wireless working groups.

Voting on CA documents consists of the following steps:

1. Wireless Working Group letter ballot initiation
2. Individual 802.19 WG member voting and comment generation
3. Generation of 802.19 WG vote on wireless working group letter ballot

The following clauses correspond to this list and explain Figure 1.



**Figure 1: Procedure for Voting on Coexistence Assurance Documents**

### 5.1.1 Wireless Working Group Letter Ballot Initiation

IEEE 802.19 WG voting on a CA document begins with the commencement of a wireless WG letter ballot on a draft standard that requires a CA document, as specified in the wireless WG's Five Criteria (5C).

### 5.1.2 Individual WG Member Voting and Comment Generation

Upon receipt of the information concerning a letter ballot on a draft which includes a companion CA document, the 802.19 chair, or his designated representative, shall determine the schedule for the 802.19 vote on the CA document. The 802.19 chair, or a designated representative, shall distribute the CA document and the schedule for voting and submitting comments. IEEE 802.19 WG members evaluate the CA document and draft to determine the correctness or completeness of the CA document. Each 802.19 WG member shall vote either Approve, Disapprove or Abstain on the CA document. If the 802.19 WG member votes Disapprove that member shall include at least one technical comment along with the Disapprove vote. The set of submitted comments will be made available to all 802.19 WG voting members. Voting members, after reviewing the set of submitted comments, may change their votes any time prior to completion of the 802.19 ballot on the CA document.

### 5.1.3 Generation of 802.19 WG vote on Letter Ballot

If the return rate (Approve, Disapprove and Abstain votes) is less than 50% of the voting members then the 802.19 WG chair shall vote Abstain on the wireless working group letter ballot. If the return rate is 50% or greater and 75% or more of the votes cast, excluding Abstains, are Approve votes then the 802.19 WG shall vote Approve on the wireless WG letter ballot. If return rate is 50% or greater and less than 75% of the votes cast, excluding Abstains, are Approve votes then the 802.19 WG shall vote Disapprove on the wireless working group letter ballot. Comments submitted by 802.19 voting members shall be submitted to the wireless working group letter ballot.

## 6 Voting Rights

The procedure for obtaining, retaining and loss of WG voting rights is provided in the 802 WG policies and procedures. In addition to that policy this section of the 802.19 WG operations manual includes an additional policy regarding loss of WG voting rights

### 6.1 Loss of Voting Rights

A voting member may lose voting right if the voting member does not cast a vote on two of three consecutive CA document ballots.