IEEE 802.20 Minutes of November 2008 Plenary
Dallas, Texas Nov. 10-12, 2008
Chair, Mark Klerer
Vice Chair, Radhakrishna Canchi
Recording Secretary, Jerry Upton (appointed for the session)

<u>**Monday, November 10, 2008**</u>
Chair called meeting to order at 1:30pm
Jerry Upton appointed the recording secretary for this session.
Chair reviewed the agenda and discussed potential modifications.
All agreed the agenda maybe modified later for:
1. Potential Recess on Tuesday for members to attend 802.18.
2. Study time/Drafting time to create drafts of text for the Min. Performance project and the PICS project. If the drafts are done in time for members' review and there will be vote on proceeding to WG ballot before adjournment this week.
3. Study time/Drafting time to create draft of text for the Bridging project.

The ARIB liaison, Kazuhito Ishida, requested 5 minutes to update the group on ARIB meeting.
Motion to approved agenda with the above notes agreed.
Moved: Jerry Upton
Second: Jim Tomcik
No objections – approved.

There was also a discussion regarding the potential formation of an EC Study Group on "White Spaces". Though there was no proposed position for 802.20, it was suggested that interested individuals attend the Monday evening meeting at 7pm so people can understand the proposal.

The Chair asked everyone to introduce him or herself.

The Chair reviewed the IEEE patent slides.

The July 2008 session minutes, version 13R1, were reviewed.
Motion to Approve:
Moved by Jerry Upton
Second by Radhakrishna Canchi
No Objections- approved

The Sept. 2008 session minutes were reviewed. The chair noted a mistake in the title of the attendance table, as it should read Sept. 2008. It was noted by R. Canchi that on page 5 he reviewed contribution 08/17R1 and stated the correct contribution should be posted.
The group also noted that the minutes had a significant amount of "he said and she said statements" in the minutes. It was agreed that the minutes were OK, but the minutes in the future should follow the guidelines to minimize the "he said/she said" statements.

Motion to approve the minutes as 08/16R1 with the agreed revisions.
Moved by Jerry Upton
Second by Jim Tomcik
No objections – approved.

Kazuhito Ishida gave s short update on ARIB. ARIB in a General Assembly meeting on Sept. 25 approved the IEEE802.20 standard for use at 2.5GHz in TDD mode only. The ARIB standard is T97. This is the first ARIB standard that references an IEEE standard.
The Chair reviewed the Bridging PAR, as sent to the Executive Committee, for any revisions. All agreed the PAR was OK. It is noted that the working group in the July Plenary approved the PAR. The Chair stated other working groups and EC members have until 5PM on Tuesday to send 802.20 comments.

Contribution 08/18, Enhanced MIBS- wideband, was reviewed by Jim Tomcik. Jim stated this was still as work and progress and he was planning another update shortly. There were no modifications to the contributions.

Contribution 08/21, PICS 625K mode, was reviewed by Radhakrishna Canchi.

The Chair suggested that authors of contributions 08/21 and 08/16R1 work to merge their contributions into an initial draft specification that the members can review for a working Group ballot.

The Chair suggested the group two minimum performance contributions 08/19 and 08/21 Tuesday morning.
All agreed on that plan of work including an early recess so the members can work on the draft.
The Chair then recessed the group until 8:30am Tuesday.

Tuesday, November 11, 2008
Session resumed as the Chair called meeting to order at 8:40am.

Chair announced the group would recess for the 802.18 PM1 meeting.
The Chair stated the contribution 17R1 was posted per the discussion on Monday.
The Chair also posted the approved July and September minutes.

The Chair announced the draft specification for the PICS project was posted in the working documents as document 18. The Chair noted that he would be asking for approval of this draft for a working group ballot on Wednesday. Members were asked to review the draft.

Contribution 08/19 – Minimum Performance Specifications for Wideband Mode was presented by Jim Tomcik. The presenter stated this contribution incorporated the discussion points from the Sept. session and consolidated information from a number of previous contributions. Members pointed out some typographical errors and one missing reference. The contributor agreed to make the changes.

Contribution 08/19 – Minimum Performance Specifications for 625k Mode was presented by Radhakrishna Canchi. The presenter stated this contribution is a significant expansion beyond the previous contribution on minimum performance.

The Chair led a discussion regarding how to merge the content of contributions 08/20 and 08/19 into one draft specification for the Minimum Performance project. The two contributors were tasked with a creating the draft. Other members were encouraged to help also. The goal is a draft for review and possible approval before the session adjourns.

The Chair suggested the group recess until 8:30am on Wednesday. During this time it is expected that a draft specification for Minimum Performance project will be created. The draft will be reviewed in Wed. morning. Also the PM2 time slot is for members to attend 802.18 if interested. All agreed to the agenda modifications. The Chair also suggested members work on framing the draft for the Bridging project, if time permits in the recess for the drafting work.
The Group recessed at 10:30am.

Wednesday, November 12, 2008
Session resumed as the Chair called meeting to order at 9:05am.

The Chair stated the goals for the day. The two draft specifications, posted as documents 18 and 19, will be reviewed and voted on regarding moving forward to Working Group ballots. The Chair will also review comments received from EC members and others working group regarding the Bridging PAR. The group will need to approve any updates for the EC Friday meeting.

The draft of the Minimum Performance specification, posted as WG document 19 Tuesday evening, was reviewed by the group. The group made a number of editorial changes and fixed some of the references during the page-by-page review. The revised draft is document 19R1.

Motion to approve Document 19R1 for a 40 day Working Group ballot as the specification draft for 802.20.3, MPS.
Moved: Jerry Upton
Second: Fran O'Brien
Vote: 7/0/0 (the Chair did not vote)

The group then reviewed working group document #18, the draft of the specification for the PICS project.

Motion to approve Document 18 for a 40 day Working Group ballot as the specification draft for 802.20.2, PICS.
Moved: Jerry Upton
Second: R. Canchi
Vote: 7/0/0 (the Chair did not vote)

The Chair reviewed the comments received on the Bridging PAR, P802.20b. An update printout will be created so the form is exactly the same as the current version on the web site to address one comment. The PAR was modified to change the amendment from 802.1D to 802.1Q per the chair of 802.1, Tony Jeffree. The chair will need to work with IEEE staff to change the type from amending 802.1D to 802.1Q.

Motion to approve the PAR with the modifications to address the comments as agreed in the meeting and as shown in WG Document 15R1.

Moved: Jerry Upton

Second: R. Canchi

Vote: 6/0/0 (the Chair did not vote)

The chair asked for any new business. No new business was raised.

The Chair reviewed the plans for the January interim. The plans are to prepare and review a Bridging draft, prepare and review a draft for MIBS project, and do comment resolution for the two working group ballots.

The January meeting will be a face-to-face meeting with ability for participation and review of documents by telephone. Quorum will be determined by the number of people at the face-to-face.

Motion to Adjourn

Moved: Fran O'Brien

Second: Jim Tomcik

No Objections

Session Adjourned at 11:55am.

Attendees– November 2008				
Last Name	**First Name**	**Affiliation**	**Member Status**	**Attendance Credit**
Canchi	Radhakrishna	Kyocera	M	Y
Epstein	Mark	Qualcomm, Inc.	M	N
Ishida	Kazuhito	Qualcomm, Inc.	M	Y
Klerer	Mark	Qualcomm, Inc.	M	Y
O'Brien	Francis	Alcatel-Lucent	M	Y
Oguma	Hiroshi	Miyagi Prefecture	M	Y
Taylor	Alan	Mindspeed	O	Y
Tomcik	James	Qualcomm, Inc.	M	Y
Upton	Jerry	Qualcomm, Inc.	M	Y