

Dear SEC,

January 9, 2001

Attached on the following pages you will find the text for two proposed LMSC rules changes for SEC letter ballot (as approved at the November 2000 plenary):

- The first proposed rules change broadens the rules to permit the use of 802 funds to support the publication and dissemination of 802 standards.
- The second proposed rules change resolves ambiguity in 5.1.3 with respect to the definition and use of the terms 'members' (have achieved voting status) and 'observers' (individuals who are registered attendees at a plenary meeting that are NOT members).

This letter ballot will be open from January 10, 2001 to March 9, 2001.

Please review the changes, submit your comments and cast your ballot. Remember, not voting is equivalent to a disapprove vote.

Regards,

--Paul Nikolich

**CHANGE 1:**

Add Item 4 following "The purpose of having a LMSC treasury is to:" (within "Procedure 1: USE OF LMSC FUNDS")

4. To support the publication and dissemination of standards.

## CHANGE 2:

### Purpose:

Resolve ambiguity in 5.1.3 with respect to the definition and use of the terms 'members' (have achieved voting status) and 'observers' (individuals who are registered attendees at a plenary meeting that are NOT members).

The proposed rules change text is shown below.

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### 5.1.3 Membership

Membership belongs to the individual, not an organization, and may not be transferred.

#### 5.1.3.1 Establishment

All persons participating in the initial meeting of the Working Group become ~~voting~~ members of the Working Group. Thereafter, ~~voting~~ membership in a Working Group is established by participating in the meetings of the Working Group at two out of the last four Plenary sessions, and (optionally) a letter of intent to the Chair of the Working Group. Participation is defined as at least 75% presence at a meeting. Membership starts at the third Plenary session attended by the participant. One duly constituted interim Working Group or task group meeting may be substituted for the Working Group meetings at one of the two Plenary sessions (See 5.1.3.5 Meetings and Participation).

~~Members-Attendees~~ of the Working Group who have not achieved ~~voting-member~~ status are known as observers. Liaisons ~~members~~ are those designated individuals who provide liaison with other working groups or standards bodies.

Working Group members ~~are shall be~~ encouraged to join the Computer Society of the IEEE. Although this is not a requirement for membership in the Working Group, members shall be informed that membership in the IEEE Computer Society or in the IEEE will be a requirement for their vote to count if they wish to participate in the Sponsor Ballot group. Working Group members shall participate in the consensus process in a manner consistent with their professional expert opinion as individuals, and not as organizational representatives.

No participation credit will be granted to any individual who has outstanding financial obligations to LMSC; retroactive credit for participation in meetings shall not be granted if payment is not made prior to the start of the next meeting. (Note: Assumes LMSC Treasurer personally contacts individual, verbally or in writing, but with some assurance that communication was, in fact, received, and in sufficient time to respond.)

Membership may be declared at the discretion of the Working Group Chair (e.g. for contributors by correspondence or other significant contributions to the Working Group).

#### 5.1.3.2 Retention

Membership is retained by participating in at least two of the last four Plenary session meetings. One duly constituted interim Working Group ~~or task group~~ meeting may be substituted for one of the two Plenary meetings. ~~Participation is defined as at least 75% presence at a meeting. Membership may be declared at the discretion of the Working~~

~~Group Chair (for contributors by correspondence or other significant contributions to the Working Group). Membership belongs to the individual, not an organization, and may not be transferred.~~

#### **5.1.3.3      *Loss***

Membership may be lost if two of the last three Working Group letter ballots are not returned, or are returned with an abstention other than “lack of technical expertise.” This rule may be excused by the Working Group Chair if the individual is otherwise an active participant. Membership may be re-established as if the person were a new candidate member.

#### **5.1.3.4      *Rights***

The rights of the Working Group members include the following:

- a) To receive a notice of the next meeting.
- b) To receive a copy of the minutes.
- c) To vote at meetings if and only if present.
- d) To vote by mail on drafts to be submitted to the Sponsor Ballot Group.
- e) To examine all Working Draft documents.
- f) To lodge complaints about Working Group operation with the Executive Committee.
- g) To petition the Executive Committee in writing. (A petition signed by two-thirds of the combined ~~voting~~ members of all Working Groups forces the Executive Committee to implement the resolution.)

#### **5.1.3.5      *Meetings and Participation***

Working Group meetings are open to anyone who is registered. Only ~~voting~~ members have the right to participate in the discussions. The privilege of observers to participate in discussions may be granted by the Working Group Chair.

Interim Working Group or Technical Advisory Group meetings, as a goal, are to have: 1) Reasonable notification (>4 weeks), 2) Few last minute shifts in location (<< 1 per year), and 3) Notification of all Working Group members, observers and liaisons ~~s people~~ (Notice to all Working Group members, observers, and liaisons ~~s people~~ in addition to any announcement given at a Plenary).