

August, 1994.

TO: IEEE 802 MEMBERS, LIAISONS & ATTENDEES
FROM: EVERETT O. RIGSBEE, EXEC. SECRETARY, IEEE 802
SUBJECT: MEETING ANNOUNCEMENT - NOVEMBER 7-11, 1994

The November plenary meeting site for IEEE 802 will be at:

Hyatt Regency Lake Tahoe Resort and Casino
Country Club Drive at Lakeshore
P.O. Box 3239
Incline Village, NV. 89450-3239
****(702) 832-1234****
TOLL FREE RESERVATIONS: 1-800-233-1234
FAX:(702) 831-7508

during the week of November 7-11, 1994. The Executive Committee is pleased to offer two forms of registration for the meeting. You may pre-register by mail or fax using the attached form, or register on-site. Please read the given procedures carefully. Plan to stop by the IEEE 802 Registration Office on Sunday evening from 5:00 p.m. to 8:00 p.m. or Monday morning from 8:00 a.m. to 5:00 p.m. You may then register or collect your pre-registration package for the Conference and receive the complete schedule for all of the week's meetings and events. There is a registration fee of **\$200.00 US** which can be paid by Visa, Mastercard, American Express, Discover Card, personal, company, or travellers checks, or US cash. Please note, credit cards only for pre-registration. The Executive Committee will meet Monday at 8:00 a.m. and the Plenary session will begin at 1:00 p.m.

Make your room reservations directly with the hotel. For this meeting we have arranged for a room block of 350 rooms which will be available to IEEE 802 attendees: The Conference rates are as follows: **Single/Double/Twin Occupancy - \$89.00 US per night plus hotel sales tax.** Additional person - \$10.00 US (children under 18 free). Cut-off date for the room block is **October 19, 1994**. The Hyatt Regency Lake Tahoe Resort and Casino has provided us with a pre-printed reservation form for making your reservations in advance, but please note that in order to assure your reservation they do require one night's advance deposit by check or a guarantee with your credit card. A cancellation charge of one night's room and tax will be made if the reservation is not cancelled before 6:00 p.m. on your arrival date. Please make all reservations directly with the hotel via telephone/fax or mail in the reservation card.

RESERVATION DEADLINE IS OCTOBER 19, 1994!!
BOOK TODAY!!

Please note: Reservation requests received after this date will be accepted on a space available basis, but will honor the 802 conference rate.

With breathtaking views of the lake and the surrounding mountains from its beautiful north shore location, the Hyatt Regency Lake Tahoe Resort and Casino has it all, all year round. The Resort offers an outdoor heated pool and spa, health club, two nearby Robert Trent Jones golf courses, specially priced ski lift tickets, ski rentals and children's activity programs. And for Nevada-style fun, there's a 24-hour casino. The resort is situated 45 minutes away from the Reno/Cannon International Airport. A shuttle service is available per arrangements on the back.

If you require further information regarding this meeting, please contact Classic Consulting International Inc. at: Phone: (604) 527-1045 Fax: (604) 527-1046
E-mail: 72630.107@compuserve.com

Sincerely,
Everett O. Riggsbee, Executive Secretary, IEEE 802

HYATT REGENCY LAKE TAHOE SHUTTLE SCHEDULE

RENO CANNON INTERNATIONAL AIRPORT to and from HYATT HOTEL

Shuttle arrangements provided by: *TAHOE EXPERIENCE* (702) 831-2023

Shuttle reservations are to be made no later than five days prior to arrival by calling *TAHOE EXPERIENCE* between 9:00 AM and 1:00 PM PST. Shuttle times without reservations will be cancelled 72 hours prior to arrival. *TAHOE EXPERIENCE* staff will collect \$18.00 per person each way prior to departure. (Sorry, no credit cards.)

IEEE 802 LAN/MAN

ARRIVAL: Saturday, November 5, 1994

<u>Airport</u>	<u>ETA Hotel*</u>
11:00 AM	12:15 PM
1:00 PM	2:15 PM
3:00 PM	4:15 PM
5:00 PM	6:15 PM
7:00 PM	8:15 PM

ARRIVAL: Sunday & Monday, November 6 & 7, 1994

<u>Airport</u>	<u>ETA Hotel*</u>
10:00 AM	11:15 AM
12:00 PM	1:15 PM
2:00 PM	3:15 PM
4:00 PM	5:15 PM
6:00 PM	7:15 PM
8:00 PM	9:15 PM
10:00 PM	11:15 PM

DEPARTURE: Thursday & Friday, November 10 & 11, 1994

Travelers need to leave hotel a minimum of two hours before flight

<u>Depart Hotel</u>	<u>ETA Airport*</u>
5:00 AM	6:15 AM
7:00 AM	8:15 AM
9:30 AM	10:45 AM
11:30 PM	12:45 PM
1:30 PM	2:45 PM
3:30 PM	4:45 PM

* Depending on weather and road conditions

IEEE 802 - LAN/MAN Standards Committee

Plenary Meeting Pre-Registration Procedures

The IEEE 802 Executive Committee is pleased to offer you the opportunity to pre-register for future IEEE 802 Plenary meetings. This will eliminate the need for you to stand in a long registration line while at the meeting. The following describes the procedures for pre-registration for 802 Plenary meetings.

1. Pre-registration will be accepted up to one week prior to the meeting. Forms arriving after this date will need to be processed at the meeting.
2. At this time, the only method of payment for this procedure will be by credit card. VISA, MasterCard, American Express and Discover cards are acceptable. Credit cards, travellers checks, personal and company checks, and cash will continue to be accepted for on-site registration.
3. Confirmation will be sent to you within one week of receipt of pre-registration. If you should be unable to attend, an offsetting credit will be automatically issued to your credit card account.
4. You will still need to pick up your name badge and all other relevant meeting materials at the registration office upon arrival. A separate table for pre-registered attendees will be set up for your convenience.
5. We encourage you to pre-register by completing the pre-registration form on the reverse side and sending it by mail or fax to the address on the form. Please send your form in time to reach us one week prior to the meeting to allow time for us to send you a return confirmation.

Pre-registration has been introduced to expedite the registration process and to avoid the long registration lines. We hope you will pre-register, if possible, and help to create a more efficient and professional environment for our meeting.

IEEE 802 - LAN/MAN Standards Committee (LMSC) Plenary Meeting Pre-Registration Form

Please provide a complete and legible address. Attach an up-to-date business card if available.

Is this the first time you have registered for an IEEE 802 Plenary Meeting? Y[] N[]

Name: _____

Company: _____

Address: _____ M/S: _____

City/State: _____ ZIP: _____

Bus/Day Phone: () _____ Fax: () _____

E-mail addr: _____

Please indicate below working group affiliation/interests: (check only ONE group per column)

Working Group:	Primary	Secondary	Tertiary	Other
802.1 HILI - Higher Layer Interface	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.2 LLC - Logical Link Control Layer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.3 CSMA/CD - MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.4 TBUS - Token Bus MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.5 TRING - Token Ring MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.6 MAN - Metro Area Network MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.7 BBTAG - Broadband TAG	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.8 FOTAG - Fiber Optic TAG	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.9 ISLAN - Integrated SvcsLAN MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.10 SILS - Interoperable LAN Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.11 WLAN - Wireless LAN MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.12 DPLAN - Demand Priority MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
802.14 CTVLAN - Cable TV LAN MAC/PHY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

METHOD OF PAYMENT: Registration Fee: \$200.00 US

Please indicate credit card type and number below and provide an authorizing signature:

Discover VISA Mastercard American Express

Credit Card Number: _____ Expiration Date: _____

Authorizing Signature: _____

If you should be unable to attend, an offsetting credit will be automatically issued to you credit card account.

Mail or Fax this form to: IEEE 802 LMSC Plenary Meeting
c/o Classic Consulting International, Inc.
Suite 201 - 931 Brunette Avenue
Coquitlam, BC, CANADA V3K 6T5
Phone: (604) 527-1045 Fax: (604) 527-1046

HYATT RESERVATIONS
HOTEL : 702/ 832-1234 FAX: 702/ 831-7508
HYATT GOLD PASSPORT SERVICES: 800/ 228-3360
PLEASE DO NOT MAIL THIS FORM IF YOU BOOKED
THROUGH THIS TELEPHONE NUMBER

Group: IEEE 802 LAN/MAN Standards Committee Plenary Meeting

November 7 - 11, 1994

Rates: Single/Double - \$ 89.00 _____	1-Bdrm Regency Club Suite - \$229.00 _____
1-Bdrm Tower Suite - \$185.00 _____	2-Bdrm Regency Club Suite - \$369.00 _____
2-Bdrm Tower Suite - \$275.00 _____	1-Bedroom Lakeside - \$225.00 _____
Regency Club Rooms - \$139.00 _____	2-Bedroom Lakeside - \$359.00 _____

Cut-off date: October 17, 1994

NAME: _____ PHONE: () _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

ARRIVAL: _____ DEPARTURE: _____
DATE TIME DATE TIME

(FIRST CHOICE)

ONE PERSON _____ TWO PERSONS _____ KING BED _____ TWO DOUBLE BEDS _____

CREDIT CARD _____ # _____ EXPIRATION DATE _____

NOTE: To assure your reservation, please enclose one night's deposit plus tax to be credited to your account with your reservation, or guarantee it with your major credit card. If a range of rates is quoted and the rate you requested is full, a room will be assigned at the nearest available rate.

HYATT REGENCY LAKE TAHOE IS UNABLE TO GRANT DIRECT BILLING OF ROOM OR INCIDENTAL ACCOUNTS.
NOTE: Maximum of 4 to a room - children under 18 free. Room Rates subject to local sales tax of 7%. Deposit is fully refundable if cancellation is received by hotel before 6:00 pm on date of arrival.

CHECK IN TIME AFTER 3:00 P.M. CHECK OUT TIME 1:00 P.M.

PLACE
POSTAGE
HERE

ATTENTION: RESERVATIONS
HYATT REGENCY LAKE TAHOE
PO BOX 3239
INCLINE VILLAGE NV 89450-3239

