

Proposition to form an IEEE P802.11 Intermeeting Committee on Regulatory Matters and proposed Operating Rules for it

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Note: This document incorporates the decision of the Plenary at 14 November 96 to set a Quorum of 50% for e-mail ballots. Additional (nonvoted) comment is that it is recommended to identify all "Intermeeting Committee Motion" as such in the SUBJECT field of the email as to pull attention of the email readers.

The Standing Committee on Regulatory Matters of IEEE P802.11 (further called Regulatory Committee) in its previous incarnation was established at the meeting of November 1992, and dissolved at the meeting of July 96. The dissolution was a result of failure of the RegCom to carry to execution a motion approved by a Plenary regarding a reply to FCC, but rather overruling Plenary's intent.

Current document is a proposition to create a new framework for promoting regulatory issues between 802.11 meetings. Operating rules are proposed which will reduce the chance of abuse of power by this entity. The new entity is a framework for Plenary to act between meetings on urgent matters rather than an autonomous body which may take precedence over the Plenary. In order for propositions to be approved enough members of the whole 802.11 need to care, participate and vote. The quorum requirements proposed reflect the fact that although the regulatory issues are important, we cannot expect whole 802.11 membership to have a vivid interest in it. Proposed Operating Rules follow.

Charter

Intermeeting Committee on Regulatory Matters (InterCom) is a mode of operation of the Standards Working Group IEEE P802.11 to promote issues regarding interaction with regulatory bodies, which require short reaction time, between meetings.

The charter of the Intermeeting Committee on Regulatory Matters is to prepare and approve, on behalf of Standards Working Group IEEE P802.11, Positions on Regulatory Matters to be filed at Government agencies throughout the world for submission to the Sponsor Executive Committee of LMSC (IEEE P802).

Membership.

Any voting member of IEEE P802.11 can move and vote in the Intermeeting Committee.

The Chair of the Intermeeting Committee is taken by the Chair of IEEE P802.11.

Agenda Items.

Agenda items can be created by either

One) InterCom being instructed to carry work on an item at 802.11 Plenary meetings. As InterCom is a mode of operation of the Plenary, all motions accepted at 802.11 meetings are binding for the InterCom.

Two) between meetings, by submitting a motion to InterCom via e-mail. A preferred form of a motion is: "Moves that the Intermeeting Committee on Regulatory Matters of Standards Working Group IEEE P802.11 forwards the proposal for IEEE P802 comments on <subject> to the Sponsor Executive Committee of LMSC for sign-off and filing at <destination body> on or before <date>".

As the main objective of the InterCom is to prepare filings to regulatory bodies in a short time, a motion should be accompanied by a well prepared proposal. If the agenda item was created at Plenary meeting without a satisfactory accompanying text, the mover at the Plenary becomes the mover of InterCom and is responsible to provide the proposed text for the filing.

Method of work.

All submissions, minutes and proposals of the Intermeeting Committee are disseminated via the 802.11 reflector.

The Chair will identify each agenda item, set a time frame for action on it (seconding, discussion, amending, teleconference, ballot) dependent on its urgency and inform the members of it.

Discussions are held on the reflector (it is required to have a dependable e-mail account to participate in the Intermeeting Committee).

After a subject is placed on the agenda of the Intermeeting Committee, the Intermeeting Committee considers the question informally (variation of Committee of the Whole) until a motion is passed to consider the question formally.

Meetings are held via teleconferencing provided a host is found to fund the teleconference bridge. A meeting is properly announced if the announcement is made on the reflector, at least 72 hours prior to the meeting. Teleconference scheduling will take into account time differences and workday differences between countries. Audio recording of the teleconference is allowed to Chair and Secretary for taking purposes. The quorum for a meeting is at least 4 voting 802.11 members. Meeting minutes will be posted to the reflector as soon as possible and prior to Ballots regarding those meetings.

Ballots are held via e-mail. A ballot is valid if at least 50% of the current 802.11 voting members have returned their ballot. The ballot closes at the time specified but should be at least 72 hours after the ballot has been issued on the reflector.

The agenda item is completed as soon as the Intermeeting Committee has disposed the motion.

If more than one subject is relevant, the Intermeeting Committee will have multiple agenda items.

The motions on the contents of the proposals and the action on the main motions require a 75 % vote of those voting yes and no.

Decisions by the Intermeeting Committee are binding for IEEE P802.11, as if were decided by the Plenary.

Coordination within IEEE

As soon as the Chair of the Intermeeting Committee has received a motion with accompanying proposed text, he makes the motion and the Proposed text available to the Sponsor Executive Committee of LMSC. The Chair (or the Recording Secretary) of LMSC SEC is responsible to forward the motion and proposal to USAB (The United States Activities Board) CCIP (Committee on Communications and Information Policy) to provide early awareness of the planned filing as well as of the deadline.

To be approved the SEC needs to pass the motion themselves by a 2/3rd vote. Approved text shall be executed and filed at the destination body by the Chair of the SEC of LMSC. He will also file the approved document at the IEEE General Manager and post the file at the LMSC FTP site.