



# IEEE 802 Plenary Session Announcement

## November 10-15, 2013

### Dallas, Texas USA

Tuesday September 3, 2013

## November 2013 IEEE-802 Plenary at the Hyatt Regency Dallas

The November 2013 IEEE 802 Plenary Session and a Celebration of Ethernet's 40th Anniversary will take place November 10-15, 2013 at the Hyatt Regency Dallas in Dallas, Texas USA. The Hyatt Regency Dallas offers world-class catering services, multilingual staff, modern, stylish facilities and impeccable services to make our meeting a success.

Participating IEEE-802 Working Groups: **802.1, 802.3, 802.11, 802.15, 802.16, 802.18, 802.19, 802.21, 802.22, 802.24** and **OmniRAN EC Study Group**.

**Event Information and Registration Website:** <http://802world.org/plenary>

### Registration Fees & Deadlines:

#### **Early: Before 6pm Pacific Time, Friday, October 4, 2013**

(UTC Time: 1am Saturday, October 5, 2013)

- \$US 500 for attendees staying at the Hyatt Regency Dallas
- \$US 800 for all others (including local attendees not staying at the group hotel)

#### **Standard: After Early Registration and before 6pm Pacific Time, Friday November 1, 2013**

(UTC Time: 1am Saturday, November 2, 2013)

- \$US 600 for attendees staying at the Hyatt Regency Dallas
- \$US 900 for all others (including local attendees not staying at the group hotel)

#### **Late/On-site: After 6pm Pacific Time Friday November 1, 2013**

(UTC Time: 1am Saturday, November 2, 2013)

- \$US 800 for attendees staying at the Hyatt Regency Dallas
- \$US 1100 for all others (including local attendees not staying at the group hotel)

#### **Student Registration:**

- \$US 150 for all student attendees (college students at the bachelor or post-graduate level)
- The Student meeting fee is available to full-time college students at the bachelor or post-graduate level. The Student meeting fee is available only one time per person. The person using the Student meeting fee will not be able to use meeting attendance to gain or maintain voting rights.
- **A valid current student ID must be shown when picking up the meeting badge.**

#### **University Outreach: Tuesday November 12, 2013**

- \$US 25 US for all student attendees (college students at the bachelor or post-graduate level)

The day will start at 8:00 am with an orientation session of about one hour long. IEEE 802 University Outreach students and faculty attendees are then free to observe sessions. A list of meetings recommended for observation by the Working Groups (a self guided tour) will be supplied. The day will end at 5:00 pm with a closing session to provide the opportunity for IEEE 802 University Outreach participants to ask questions about what they have observed.

## Registration Policy

**Session Registration:** Registration is available through a secure website and requires a valid credit card for the payment of the registration fee; checks are NOT accepted for web-registration.

Any individual who attends any part of a meeting that is a scheduled part of an 802 Plenary Session must register for the full session.

Session registrations are not transferable to another individual or to another plenary session.

If you register for an IEEE 802 Plenary session and then are unable to attend, you must request cancellation of your registration before the cancellation deadline to be eligible for a refund of all or part of the fees paid.

After you have Registered for the Session, Registration Cancellation Requests and Visa Invitation Requests may be submitted via a link on the event website at: <http://802world.org/plenary>

## Cancellation & Refund Policy

In order to obtain a refund of all or part of the fees paid you must request cancellation of your registration before the late cancellation deadline.

CANCELLATION TYPE	DEADLINE
EARLY - FULL REFUND	6 PM Pacific Time, Friday, <b>October 4, 2013</b>
LATE – CANCELLATION FEE \$US100	6 PM Pacific Time, Friday, <b>November 1, 2013</b>
<b>NO REFUNDS AFTER</b>	6 PM Pacific Time, Friday, <b>November 1, 2013</b>

Cancellation requests must be made either by submitting an online request at <http://802world.org/plenary> or by submitting an email request direct to: Email: [802info@facetoface-events.com](mailto:802info@facetoface-events.com)

## Group Hotel Registration Discount Policy

The November 2013 IEEE 802 Plenary Registration Fee will be discounted by \$US 300 for attendees booking and staying one or more nights at IEEE-802 contracted hotel: **Hyatt Regency Dallas**. Attendees who elect to share accommodations must ensure that all members of the rooming party are listed on the hotel register before arrival (or upon check-in at the hotel) so that the hotel can verify their hotel stay. **Please note:** payment of the \$300 US surcharge will be required onsite if the hotel cannot verify an attendee's hotel stay.

## USA VISA Applications

In many cases, visas are required for entrance into the USA. For standards participants traveling to the USA, we recommend visiting the USA government site for advice on how to obtain such a visa. Please download the guide at: <http://travel.state.gov/pdf/BusinessVisa.pdf>

---

For up-to-date information on the Visa Application Process and expected wait-times:  
<http://travel.state.gov>

---

For further information on traveling to the US, please go to:  
<http://sites.nationalacademies.org/PGA/biso/visas/index.htm>.

This is NOT an IEEE website but is provided to you as additional information on traveling to the United States

---

## Instructions for Obtaining an Invitation Letter for in USA Visa Applications

The IEEE Standards Association can provide you with a letter inviting you to attend the session. You must register for the upcoming plenary session in order to obtain an Invitation Letter. To register for the IEEE 802 plenary session you must pay the registration fee using a valid credit card that can accept charges in US dollars. If you are unable to attend the plenary session you may request a refund of your registration fee according to the rules indicated in the 802 Cancellation Policy (<http://802world.org/plenary/cancellation-policy/>)

1. Once your registration has been approved you may at any time select the link to “Generate a Visa Letter” from the US VISA tab on event portal navigation bar. You will be asked to log in using the same UserID and Password that you used to register.
2. If you completed registration successfully, you will then be asked to provide some additional information that is necessary for your Invitation Letter:
  - Your Date of Birth
  - Your Place of Birth
  - The Nationality of Your Passport (i.e. the issuing country)
  - The Passport Number
  - The Passport Expiration Date
3. Once this information has been accepted your personalized letter will be generated in Acrobat PDF format and then displayed on the screen for printing and saving, if you have Acrobat or Acrobat Reader (version 5.0 or higher) installed on your machine (see the link on the 802 homepage if you want to load Acrobat Reader for free). In addition, a copy of the generated visa letter PDF format file will be sent as an attachment in an email to your email address. These letters have the IEEE Logo at the top, are properly signed by the IEEE-SA President, and should be printable on any common personal computer printer.
4. If you are still unsure of what to do, or if you have any other questions, please contact our meeting organizers by email: [802info@facetoface-events.com](mailto:802info@facetoface-events.com) or by phone: +1 (408) 241-8906.

## Ethernet 40<sup>th</sup> Anniversary Celebration

IEEE 802 will be celebrating Ethernet's 40th anniversary, IEEE 802 Ethernet innovation, and IEEE Standards Association's pursuit of technology excellence during the November 2013 Plenary Session. IEEE 802 Plenary Session attendees are welcome to attend a panel discussion and key note address by Dr. Robert (Bob) M. Metcalfe and Dr. David Boggs, co-inventors of Ethernet at the Hyatt Regency Dallas on Monday November 11th at 7:00 PM.

More detailed information including a listing of panel members, and the room assignment can be found on line at: <http://802world.org/plenary/ethernet-40th-anniversary/> in early October 2013.

A Facebook page including numerous interviews, pictures and videos related to the history of Ethernet can be accessed from the following link: <https://www.facebook.com/Ethernet40thAnniversaryIEEEESA>

## IEEE 802 Plenary Session Group Hotel Rates:

### Hyatt Regency Dallas

300 Reunion Boulevard  
Dallas, Texas, USA, 75207  
Tel: +1 214 651 1234

[Maps & Directions](#)

**GROUP RATE: \$US 174/Night  
(plus applicable taxes)\***

Rate applies to Single/Double Occupancy Run  
of House Rooms, Internet access included.

#### **EXTRA ADULTS:**

Extra Adults (>2) are an additional \$US 25/Night  
(plus applicable taxes).

**EXTENDED DATES: November 1-26, 2013**

Subject only to availability the IEEE 802 Group  
Rate is available November 1-26, 2013.

**SUBJECT TO AVAILABILITY:** \*The Group  
Rate is subject to the availability of rooms in the  
IEEE 802 Group Room Block.

#### **ROOM BLOCK DEADLINE:**

If the block is sold out before the **deadline date**  
(October 25, 2013), the rate may no longer be  
available.

#### **HOTEL CANCELLATION POLICY:**

No penalty if reservation is cancelled prior to  
6pm Central Time on anticipated date of arrival.

## How to Make a Room Reservation at The IEEE 802 Group Rate

#### **Reserve room online at:**

<https://resweb.passkey.com/go/IEEENov2013>

#### **Reserve a room by phone:**

Hyatt Regency Direct Line Tel: +1 214 651 1234

Ask for reservations and then ask for IEEE 802 Plenary Session Group Rate, code = "IEEE 802"

## Airport and Ground Transportation Information

### **Dallas Fort Worth International Airport (DFW)**

- <http://www.dfwairport.com/index.php>
- <http://www.dfwairport.com/imap/index.html>

### **Dallas Fort Worth International Airport (DFW) Ground Transportation**

**Dallas Taxis:** Taxi service is available on the upper level of Terminals A, B, C and E, and on the lower level of Terminal D. An Airport Guest Assistant will be available at the taxi stands between 8:00 AM and midnight. Between midnight and 8:00 AM, dial 972 574 5878 to request a taxi.

### **Dallas Fort Worth Airport Shuttle Services**

<b>City Shuttle, L. L. C.</b>	Web: <a href="http://www.cityshuttle.net/">http://www.cityshuttle.net/</a>	Phone: +1 (214) 760 1998
<b>Go Yellow Checker</b>	Web: <a href="http://www.yellowcheckershuttle.com/">http://www.yellowcheckershuttle.com/</a>	Phone: +1 (214 ) 841 1900
<b>SuperShuttle DFW, Inc.</b>	Web: <a href="http://www.supershuttle.com/">http://www.supershuttle.com/</a>	Phone: +1 (972) 456 3128

## Email Distribution List

We only provide e-mailed session announcements and updates. Session information will continue to be available on the IEEE 802 web site at: <http://www.ieee802.org/meeting/>. We also have a Meeting Information email distribution list. To join this list and stay informed, send email to [listserv@listserv.ieee.org](mailto:listserv@listserv.ieee.org) with no subject and with the following 2 lines appearing first in the body of the message:

**subscribe stds-802-all**  
**end**

## Meeting Planner Contact Information

Dawn Slykhouse  
IEEE 802 Meeting Planner  
**Face to Face Events Inc.**  
2699 Iversen Court  
Santa Clara, CA 95051 USA  
**Phone:** +1 (408) 241-8906  
**Email:** [802info@facetoface-events.com](mailto:802info@facetoface-events.com)