



# IEEE 802 Plenary Session Announcement

## November 6-11, 2016

### San Antonio, Texas USA

Wednesday September 14, 2016

## November 2016 IEEE-802 Plenary at the Grand Hyatt San Antonio

The November 2016 IEEE 802 Plenary Session will take place November 6-11, 2016 at the Grand Hyatt in San Antonio, Texas USA.

Participating IEEE-802 Working Groups: **802.1, 802.3, 802.11, 802.15, 802.16, 802.18, 802.19, 802.21, 802.22 and 802.24**

## Registration Fees & Deadlines

### **Early: Before 6pm Pacific Time, Friday, September 30, 2016**

(UTC Time: 1am Saturday, October 01, 2016)

- \$US 500.00 for attendees staying at the Grand Hyatt San Antonio
- \$US 800.00 for all other attendees

### **Standard: After Early Registration and before 6pm Pacific Time, October 28, 2016**

(UTC Time: 1am Saturday, October 29, 2016)

- \$US 600.00 for attendees staying at the Grand Hyatt San Antonio
- \$US 900.00 for all others

### **Late/On-site: After 6pm Pacific Time October 28, 2016**

(UTC Time: 1am Saturday, October 29, 2016)

- \$US 800.00 for attendees staying at the Grand Hyatt San Antonio
- \$US 1100.00 for all others

### **Student Registration:**

- \$US 150.00 for all student attendees
- Available to full-time college students at the bachelor or post-graduate level.
- Available only one time per person.
- The person using the Student meeting fee will not be able to use meeting attendance to gain or maintain voting rights.
- Limited registrations available.
- **A valid current student ID must be shown when picking up the meeting badge.**

## IEEE 802 GROUP HOTEL REGISTRATION DISCOUNT

The combined hotel room stays of IEEE 802 attendees' covers a portion of the meeting rooms themselves. For this reason, only those attendees who are registered guests of the **GRAND HYATT SAN ANTONIO** for one or more nights are eligible for the discounted registration fee.

Attendees who elect to share accommodations must ensure that all members of the rooming party are listed on the hotel register before arrival (or upon check-in at the hotel) so that the Meeting Planner can verify their hotel stay.

**Please note:** The correct registration fee must be paid prior to receiving your badge, which permits entrance to scheduled meetings.

# Registration & Event Website:

<https://events.aasitebuilders.com/profile/web/index.cfm?PKwebID=0x330730df&varPage=home>

## Registration Policy

**Session Registration:** Registration is available through a secure website and requires a valid credit card for the payment of the registration fee; checks are NOT accepted for Registration.

### REGISTRATION FEE INCLUDES:

- \* Network/Internet Services
- \* Power hook-ups in the Meeting Rooms
- \* Light Breakfast
- \* Wednesday Evening Networking Reception
- \* AV Equipment and Services
- \* Meeting Room Rental
- \* Morning and Afternoon Refreshments

Any individual who attends any part of a meeting that is a scheduled part of an 802 Plenary Session must register for the full session. Session registrations are not transferable to another individual or to another IEEE 802 session.

If you register for an IEEE 802 Plenary session and then are unable to attend, you must request cancellation of your registration before the cancellation deadline to be eligible for a refund of all or part of the fees paid.

## Cancellation & Refund Deadlines

CANCELLATION TYPE	DEADLINE
EARLY - FULL REFUND	6 PM Pacific Time, Friday, <b>September 30, 2016</b>
LATE – CANCELLATION FEE \$US 150.00	6 PM Pacific Time, Friday, <b>October 28, 2016</b>
<b>NO REFUNDS AFTER</b>	<b>6 PM Pacific Time, Friday, October 28, 2016</b>

Cancellation requests must be made either by submitting an online [or](#) submitting an email request direct to: [802info@facetoface-events.com](mailto:802info@facetoface-events.com)

## USA VISA Requirements

In some cases, visas are required for entrance into the USA. For attendees traveling to the USA, we recommend visiting the USA government site for advice on how to obtain such a visa. The following websites are NOT IEEE websites but are provided to you for additional information on Visa requirements and traveling to the United States:

Please download the guide at: <http://travel.state.gov/pdf/BusinessVisa.pdf>

**For up-to-date information on the Visa Application Process and expected wait-times:**

- <http://travel.state.gov>

**For further information on traveling to the US, please go to:**

- <http://sites.nationalacademies.org/PGA/biso/visas/index.htm>.

## USA VISA Invitation Letter

The IEEE Standards Association can provide registered attendees with a letter of invitation to attend the session. During the registration process, select YES, when prompted to request a Visa Letter.

The VISA Invitation Letter will be emailed to you after you receive your confirmation email at the end of the registration process. Alternately, you may use the online form to request a visa invitation letter to attend this IEEE 802 session. You must already be registered for this session to use this function.

## November 2016 IEEE 802 Plenary Session Group Hotel Rates

### Grand Hyatt San Antonio

600 E. Market Street,  
San Antonio, Texas, USA 78205  
Tel: +1 210 224 1234 Fax: +1 210 271 8019

[Maps & Directions](#)

### **GROUP RATE (SINGLE/DOUBLE/TWIN): \$US 209.00/Night (plus applicable taxes)\***

Rate applies to Single and Double Occupancy Run of House Rooms, Internet access included.

### **EXTRA ADULTS:**

Extra Adults (>2) are an additional \$US 25.00/Night (plus applicable taxes).

### **CHILDREN (21 years or less):**

May share their parents' room for No Additional Charge

### **EXTENDED DATES: November 1 - 15, 2016**

Subject to availability

### **RESERVATION DEADLINE DATE: Friday, October 21, 2016**

Subject to availability the IEEE 802 Group Rate will be available until October 21st.

### **SUBJECT TO AVAILABILITY:**

- The Group Rate is subject to the availability of rooms in the IEEE 802 Group Room Block.
- If the block is sold out before the deadline date (October 21, 2016), the rate may no longer be available.

### **HOTEL CANCELLATION POLICY:**

No penalty if cancelled prior to 6 PM San Antonio Time (CST) on Date of Arrival.

## **HOW TO MAKE A HOTEL RESERVATION AT THE IEEE 802 GROUP RATE**

Reserve room online at: <https://resweb.passkey.com/go/IEEE16>

-OR-

Call the Passkey Direct Line at [1 888-421-1442](tel:18884211442)

When calling the hotel please ask for reservations and request the November 2016 IEEE 802 Plenary Session Group Rate, code = "IEEE 802"

## San Antonio International Airport (SAT) and Transportation Information

The San Antonio International Airport has an easy to navigate website that will supply all information you may require with regards to navigating your arrival and departure from San Antonio.

<http://www.sanantonio.gov/sat>

## United Airlines Flight Discount Information

You may book online at <http://www.united.com/> and enter your **Offer Code ZX2T739515** in the Offer Code box when searching for your flights.

If booking through a travel professional or United Meetings at +1-800-426-1122, please give them the following information:

- Agreement Code: 739515
- Z Code: ZX2T

## Email Distribution List

We provide e-mailed session announcements and updates. To join this list and stay informed, send email to [listserv@listserv.ieee.org](mailto:listserv@listserv.ieee.org) with no subject and with the following 2 lines appearing first in the body of the message:

**subscribe stds-802-all  
end**

## Meeting Planner Contact Information

Please contact us directly if we may be of any assistance in your preparations for this event. We are accessible via telephone and email.

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USA

Email: [802info@facetoface-events.com](mailto:802info@facetoface-events.com)

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