

# Session #71 M2M Rapporteur Group Plan, Schedule, and Guidelines

**Ron Murias, 802.16p Chair**

This document provides guidance to Rapporteur Group Chairs on the plan, schedule and guidelines for M2M Rapporteur groups operating between Session #71 and Session #72. The guidelines in [1] should be reviewed and followed by every RG Chair.

## Plan and Schedule for Rapporteur Groups

Between Session #71 and Session #72, Rapporteur Groups will create contributions for the M2M AWD on the following topics:

- power savings
- large number of devices

## Schedule

Rapporteur Groups (RGs) shall begin work no earlier than February 7, 2011, and RG Chairs shall upload final versions of their contributions no later than February 25, 2011. During the development period between the start and end dates, the RGs will communicate mostly by email (use the 802.16 email reflector) but may also use conference calls (no more than one call per week per RG) to coordinate and share ideas. Conference call times should be varied to accommodate members in different timezones, and the RG Chairs should coordinate their conference call times so that interested parties are able to participate in all calls.

## Contributions

*Contributions shall make use of the current IEEE 802.16 Document Submission Template, Rev. 9.2 (2010-04-22) <<http://iee802.org/16/submit.html>>.*

Contributions shall use a special naming convention to indicate which RG they target. The following names shall be used:

RG	Example
Power Savings	C80216p-rg-11_0020
Large # of Devices	C80216p-rg-11_0003

Use the upload directory “m2m\_rg” at:

<[http://dot16.org/ul/ul.cgi?command=viewupload&database=m2m\\_rg\\_db](http://dot16.org/ul/ul.cgi?command=viewupload&database=m2m_rg_db)>  
to post contributions. Contributions will be considered non-confidential.

## **Rapporteur Group Contributions**

RG contributions shall be submitted as regular contributions to M2M and shall be submitted in final form no later than February 25, 2011. During Session #72, RG Chairs will review their contributions with the 802.16p Task Group, and each of the RG contributions will be subjected to acceptance or rejection by (75%) vote.

While individually submitted contributions on these topics will be reviewed and discussed during Session #72, it is strongly recommended that members participate in the RGs and make an effort to have their ideas accepted there.

## **Guidance for Rapporteur Group Chairs**

The Rapporteur Group Chair has the same duties and privileges as the Task Group Chair, but decisions made in the RG should be by consensus (but not necessarily unanimity) rather than by vote. All technical discussions and conference call schedule information shall be public and shall use the 802.16 reflector.

For further information, contact one of the following:

IEEE 802.16 Working Group Chair: Roger Marks <[r.b.marks@ieee.org](mailto:r.b.marks@ieee.org)>

IEEE 802.16p Chair: Ron Murias <[ron@urias.ca](mailto:ron@urias.ca)>

[1] IEEE 802.16m-08/041, "Rapporteur Group Chair Guidance for the interval between Session #57 and Session #58 and at Session #58"