
Project	IEEE 802.16 Broadband Wireless Access Working Group		
Title	On-line Comment Resolution Instructions		
Date Submitted	1999-09-17		
Source	Brian Petry 3Com 12230 World Trade Dr., San Diego CA, 92128	Voice: Fax: E-mail:	858-674-8533 brian_petry@3com.com
Re:	Instructions for on-line comment resolution.		
Abstract			
Purpose			
Notice	This document has been prepared to assist the IEEE 802.16. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein.		
Release	The contributor acknowledges and accepts that this contribution may be made publicly available by 802.16.		

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* 802.16 SYSTEM REQUIREMENTS GROUP ON-LINE COMMENT RESOLUTION ANNOUNCEMENT
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The 802.16 System Requirements Task Group seeks to resolve comments on draft 4 of their document. We received 144 comments that we hope to resolve through an on-line voting process described below. The objectives of on-line comment resolution are to save time at face-to-face meetings and accelerate the standardization process. Your participation is necessary to make it successful.

After this phase of on-line voting is complete, we will publish another version (draft 5) of the document which will be available for another round of comments prior to the 802.16 November 8-11 session. Hopefully, that round of comments will be the final one, and at the November session will resolve those comments and "finalize" the document.

To achieve consensus on the document, we need your participation now, during this on-line resolution process. 144 comments to resolve may seem like a daunting task, but hopefully this process will be as simple and painless as reasonably possible. 53 of the comments were marked "editorial" in nature and should be simple to resolve.

Here are the instructions, and rules, for participation in the voting process.

You must be a member of the 802.16 working group and have voting privileges (your name must appear on this list:
<http://grouper.ieee.org/groups/802/16/members.html>).

You must submit a ballot by submitting a simple text form which you fill-out. The form is at <http://grouper.ieee.org/groups/802/16/sysreq/ballot1.txt>. You must submit the form via email to the 802.16 sysreq editor (mailto:brian_petry@3com.com).

Note that each comment has one of 4 possible votes:

- (A) Accept
- (M) Accept, but only if modified in some way
- (B) Abstain (not qualified to vote or do not care)
- (R) Reject

For an (M) or (R) vote, you must supply a reason for the rejection or required modification. We may have a second round of on-line resolution, prior to draft 5, to resolve (M) votes.

Note that the default vote is (A), which barring conflicts and overlaps with other votes, causes a comment to be accepted into the document. In other words, you must change the (A) on the form to vote otherwise.

You must vote on every comment.

You must fill out your name on the form.

If a ballot form is not filled-out properly, it will be rejected by the editor. If time permits prior to the vote deadline, you may resubmit a corrected form.

The deadline for submitting a valid ballot form is Wednesday, October 6, 12:00 PM Pacific Daylight Time.

The votes will be tallied by the editor and results published soon after the deadline. For comments marked editorial, a simple majority is required to

pass. If a comment is marked technical, a 75% majority is required. If a comment does not receive a majority in any of the 4 possible votes, it is not accepted into the document. Some of these comments may be contentious, yet important to resolve. The commentor may facilitate on-line debate of these contentious comments using the 802.16 email reflector (<mailto:stds-802-16@ieee.org>) as an opportunity to reword and make compromises prior to the next round of comments.

The comment database is in a form that, hopefully, is convenient for members to review. It can be found at http://grouper.ieee.org/groups/802/16/sysreq/contributions/80216sc-99_33.pdf. A convenient way to fill out the ballot form is to have hard copies of draft 4 and the comment database while filling out the text form with a text editor. Here are the links, for your convenience:

http://grouper.ieee.org/groups/802/16/sysreq/contributions/80216s0-99_4.pdf
http://grouper.ieee.org/groups/802/16/sysreq/contributions/80216sc-99_33.pdf
<http://grouper.ieee.org/groups/802/16/sysreq/ballot1.txt>

George Fishel (Chair)
Communications Consulting Services
Shermans Dale, PA
717-582-2507
grfishel@pa.net

David Jarrett (Vice Chair)
Lucent Technologies
Milpitas, CA
408-952-7452
djarrett@lucent.com

Brian Petry (Editor)
3Com Corp.
San Diego, CA
858-674-8533
brian_petry@3com.com