

# Agenda and General Information

IEEE P802.3.1b & IEEE P802.3.2a  
joint Task Force meeting

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Berlin, Germany, July 2023

# Agenda

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- Appointment of Recording Secretary
- Confirmation of Chair
- Welcome and Introductions
- Approve Agenda
- Goals for this meeting
- Big Ticket Items
- Reflector and Web
- Ground Rules
- IEEE
  - Structure, Bylaws and Rules
  - Call for Patents
  - IEEE Standards Process
- Liaisons and Communications
- Presentations
- Motions and Closing Business
- Future Meetings

# Task Force Decorum



- An officer is permitted to make an audio or slideshow recording of this meeting exclusively for the purpose of generating minutes which shall not be copied or distributed. **IEEE 802.3 meetings do not use this option.** Recording of the proceedings by any other participant or observer, in part or in whole, via any means, is prohibited. (January 2020 IEEE-SA Standards Board Ops Manual 5.3.3.2)
- Press (i.e., anyone reporting publicly on this meeting) are to announce their presence (January 2020 IEEE-SA Standards Board Ops Manual 5.3.3.3)
- Cell phone ringers off
- Wear your badges at all times in meeting areas
  - Help the hotel security staff improve the general security of the meeting rooms
  - **PCs HAVE BEEN STOLEN** at previous meetings
  - **DO NOT** assume that meeting areas are secure
- Please observe proper decorum in meetings

# Teleconference Decorum

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- Please **MUTE** unless called on
- Use the “**Raise Hand**” function to be placed into the queue
  - Don't forget to lower your hand once recognized
- Please observe proper decorum in meetings

# Meeting registration fee

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- This July 2023 plenary session is subject to registration fee
  - Anybody that attends any meeting by any means (e.g., by teleconference or in person) held during this plenary session shall pay the meeting fee
  - Single fee allows you to attend all IEEE 802 meetings during the plenary session
- The registration fee is now 1300.00 USD
- The registration web site can be accessed at <<https://cvent.me/NK7vPg>>
- You will not need any code or special sign-in to attend the teleconferences
  - Attendance records will be compared with the paid registration list

# Non-payment of registration fees

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- If an individual is in arrears for a previous meeting:
  - The individual is not permitted to register for any future IEEE 802 Plenary or IEEE 802 Subgroup Interim (if registration is required)
  - As a result of the above, the individual is not permitted to attend any portion of a technical meeting that is part of an IEEE 802 plenary session. They are also not permitted to attend any portion of a technical meeting that is part of an IEEE 802 Subgroup Interim if that IEEE 802 Subgroup Interim required registration
  - Other sanctions include loss of all attendance credit, and the individual will need to regain membership voting rights as though they had never previously attended once they are no longer in arrears

# Goals for the meeting

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- Review baseline draft for P802.3.1b
- Review baseline draft for P802.3.2a
- Review contributions for either Task Force
- Task Force review (timeline) for both drafts
  
- Lay the ground work for the next meeting

# Reflector and Web

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- To subscribe to the Maintenance reflector, send an email to:

[ListServ@ieee.org](mailto:ListServ@ieee.org)

with the following in the body of the message (do not include “<>”):

*subscribe stds-802-3-maint <yourfirstname> <yourlastname>  
end*

- Send Maintenance reflector messages to:  
[stds-802-3-maint@listserv.ieee.org](mailto:stds-802-3-maint@listserv.ieee.org)

- Task Force web page URLs:

<https://www.ieee802.org/3/1/b/index.html>  
<https://www.ieee802.org/3/2/a/index.html>



# Task Force Private Area

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- URL: <https://www.ieee802.org/3/1/b/private>
  - Username / password: <snip>
- URL: <https://www.ieee802.org/3/2/a/private>
  - Username / password: <snip>
- Write it down...
- Note - The draft, and any other content, is posted for your review only, and neither the content nor access information should be copied or redistributed to others in violation of document copyrights.

# Ground Rules

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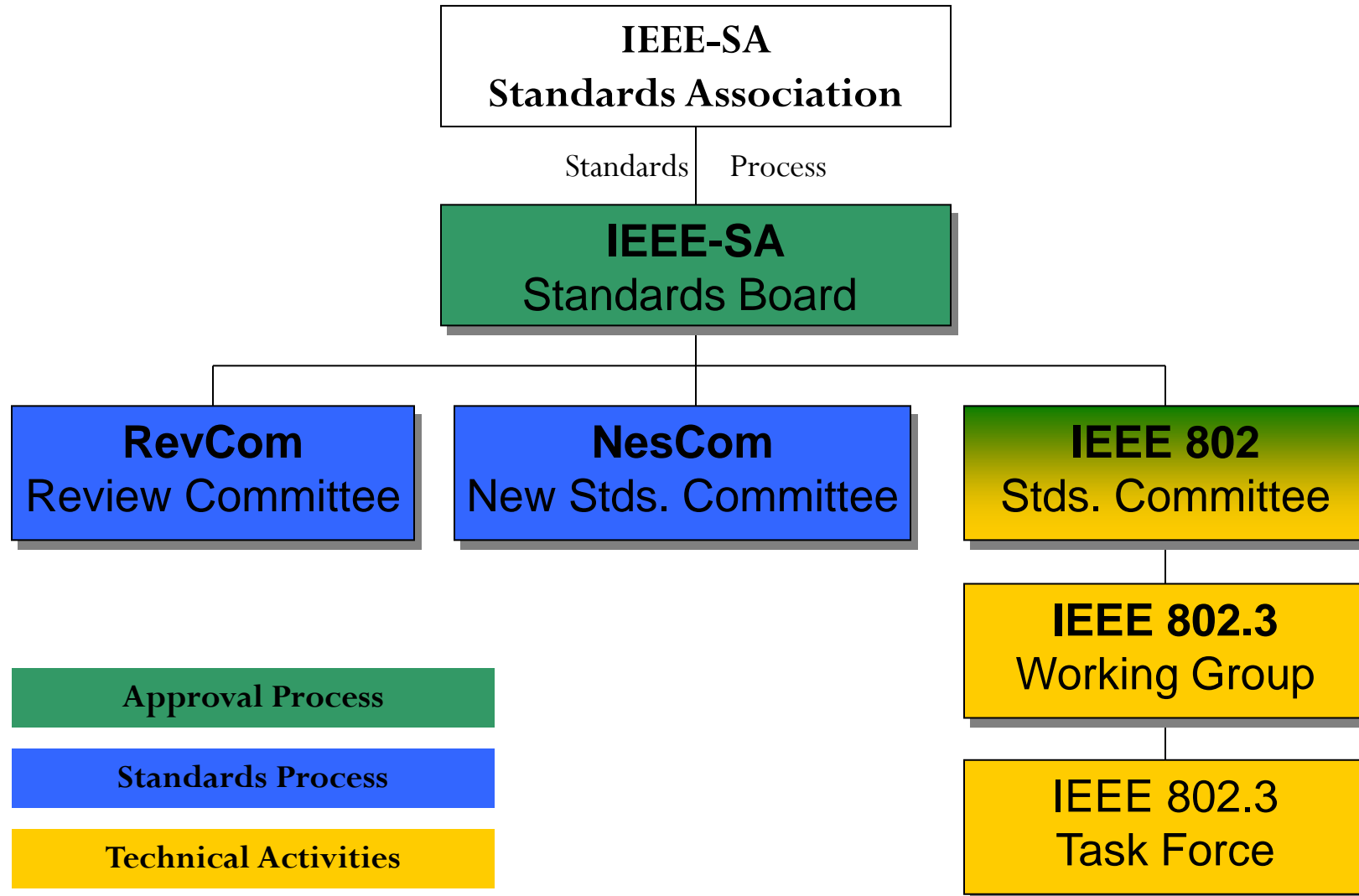
- Based upon IEEE 802.3 Rules
  - Foundation based upon Robert's Rules of Order
  - Anyone in the room may speak
  - Anyone in the room may vote
- **RESPECT**... give it, get it
- NO product pitches
- NO corporate pitches
- NO prices!!!
  - This includes costs, ASPs, etc. no matter what the currency
- NO restrictive notices

# Attendance

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- Tutorial Material on attendance tool
  - [http://iee802.org/3/minutes/attendance\\_procedures.pdf](http://iee802.org/3/minutes/attendance_procedures.pdf)
- Access details
  - URL: <http://imat.ieee.org/>

# IEEE Structure



# Important Bylaws and Rules

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- **IEEE-SA Operations Manual**  
[http://standards.ieee.org/develop/policies/sa\\_opman/](http://standards.ieee.org/develop/policies/sa_opman/)
- **IEEE-SA Standards Board Bylaws**  
<http://standards.ieee.org/develop/policies/bylaws/>
- **IEEE-SA Standards Board Operations Manual**  
<http://standards.ieee.org/develop/policies/opman/>
- **IEEE 802 LAN/MAN Standards Committee (LMSC) Policies and Procedures**  
<https://ieee.app.box.com/v/PandP-LMSC>
- **IEEE 802 LAN/MAN Standards Committee (LMSC) Operations Manual**  
<http://www.ieee802.org/devdocs.shtml>
- **IEEE 802 LAN/MAN Standards Committee (LMSC) Working Group (WG) Policies and Procedures**  
<http://www.ieee802.org/devdocs.shtml>
- **IEEE 802.3 Working Group Operating Rules**  
[http://ieee802.org/3/rules/P802\\_3\\_rules.pdf](http://ieee802.org/3/rules/P802_3_rules.pdf)

# INSTRUCTIONS FOR THE WG CHAIR

The IEEE SA strongly recommends that at each WG meeting the chair or a designee:

- Show slides 1 through 4 of this presentation
- Advise the WG attendees that:
  - IEEE's patent policy is described in Clause 6 of the *IEEE SA Standards Board Bylaws*;
  - Early identification of patent claims which may be essential for the use of standards under development is strongly encouraged;
  - There may be Essential Patent Claims of which IEEE is not aware. Additionally, neither IEEE, the WG, nor the WG Chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.
- Instruct the WG Secretary to record in the minutes of the relevant WG meeting:
  - That the foregoing information was provided and that slides 1 through 4 (and this slide 0, if applicable) were shown;
  - That the chair or designee provided an opportunity for participants to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) of which the participant is personally aware and that may be essential for the use of that standard
  - Any responses that were given, specifically the patent claim(s)/patent application claim(s) and/or the holder of the patent claim(s)/patent application claim(s) that were identified (if any) and by whom.
- The WG Chair shall ensure that a request is made to any identified holders of potential essential patent claim(s) to complete and submit a Letter of Assurance.
- It is recommended that the WG Chair review the guidance in *IEEE SA Standards Board Operations Manual* 6.3.5 and in FAQs 14 and 15 on inclusion of potential Essential Patent Claims by incorporation or by reference.

Note: **WG** includes Working Groups, Task Groups, and other standards-developing committees with a PAR approved by the IEEE SA Standards Board.

# **PARTICIPANTS HAVE A DUTY TO INFORM THE IEEE**

- Participants shall inform the IEEE (or cause the IEEE to be informed) of the identity of each holder of any potential Essential Patent Claims of which they are personally aware if the claims are owned or controlled by the participant or the entity the participant is from, employed by, or otherwise represents
- Participants should inform the IEEE (or cause the IEEE to be informed) of the identity of any other holders of potential Essential Patent Claims

**Early identification of holders of potential  
Essential Patent Claims is encouraged**

# **WAYS TO INFORM IEEE**

- **Cause an LOA to be submitted to the IEEE SA (patcom@ieee.org); or**
- **Provide the chair of this group with the identity of the holder(s) of any and all such claims as soon as possible; or**
- **Speak up now and respond to this Call for Potentially Essential Patents**

If anyone in this meeting is personally aware of the holder of any patent claims that are potentially essential to implementation of the proposed standard(s) under consideration by this group and that are not already the subject of an Accepted Letter of Assurance, please respond at this time by providing relevant information to the WG Chair



# OTHER GUIDELINES FOR IEEE WORKING GROUP MEETINGS

- All IEEE SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.
  - Don't discuss the interpretation, validity, or essentiality of patents/patent claims.
  - Don't discuss specific license rates, terms, or conditions.
    - Relative costs of different technical approaches that include relative costs of patent licensing terms may be discussed in standards development meetings.
    - Technical considerations remain the primary focus.
  - Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.
  - Don't discuss the status or substance of ongoing or threatened litigation.
  - Don't be silent if inappropriate topics are discussed. Formally object to the discussion immediately.

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For more details, see *IEEE SA Standards Board Operations Manual*, clause 5.3.10 and *Antitrust and Competition Policy: What You Need to Know* at <http://standards.ieee.org/develop/policies/antitrust.pdf>

# **PATENT-RELATED INFORMATION**

The patent policy and the procedures used to execute that policy are documented in the:

- *IEEE SA Standards Board Bylaws*  
(<http://standards.ieee.org/develop/policies/bylaws/sect6-7.html#6>)
- *IEEE SA Standards Board Operations Manual*  
(<http://standards.ieee.org/develop/policies/opman/sect6.html#6.3>)

Material about the patent policy is available at  
<http://standards.ieee.org/about/sasb/patcom/materials.html>

**If you have questions, contact the  
IEEE SA Standards Board Patent  
Committee Administrator at  
[patcom@ieee.org](mailto:patcom@ieee.org)**

# **INSTRUCTIONS FOR CHAIRS OF STANDARDS DEVELOPMENT ACTIVITIES**

**At the beginning of each standards development meeting the chair or a designee is to:**

- Show the following slides (or provide them beforehand)
- Advise the standards development group participants that:
  - IEEE SA's copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual;
  - Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy;
- Instruct the Secretary to record in the minutes of the relevant meeting:
  - That the foregoing information was provided and that the copyright slides were shown (or provided beforehand).

# **IEEE SA COPYRIGHT POLICY**

**By participating in this activity, you agree to comply with the IEEE Code of Ethics, all applicable laws, and all IEEE policies and procedures including, but not limited to, the IEEE SA Copyright Policy.**

- Previously Published material (copyright assertion indicated) shall not be presented/submitted to the Working Group nor incorporated into a Working Group draft unless permission is granted.
- Prior to presentation or submission, you shall notify the Working Group Chair of previously Published material and should assist the Chair in obtaining copyright permission acceptable to IEEE SA.
- For material that is not previously Published, IEEE is automatically granted a license to use any material that is presented or submitted.

# **IEEE SA COPYRIGHT POLICY**

■ The IEEE SA Copyright Policy is described in the IEEE SA Standards Board Bylaws and IEEE SA Standards Board Operations Manual

- IEEE SA Copyright Policy, see  
Clause 7 of the IEEE SA Standards Board Bylaws  
<https://standards.ieee.org/about/policies/bylaws/sect6-7.html#7>  
Clause 6.1 of the IEEE SA Standards Board Operations Manual  
<https://standards.ieee.org/about/policies/opman/sect6.html>

■ IEEE SA Copyright Permission

- <https://standards.ieee.org/content/dam/ieee-standards/standards/web/documents/other/permissionltrs.zip>

■ IEEE SA Copyright FAQs

- <http://standards.ieee.org/faqs/copyrights.html/>

■ IEEE SA Best Practices for IEEE Standards Development

- [http://standards.ieee.org/develop/policies/best\\_practices\\_for\\_ieee\\_standards\\_development\\_051215.pdf](http://standards.ieee.org/develop/policies/best_practices_for_ieee_standards_development_051215.pdf)

■ Distribution of Draft Standards (see 6.1.3 of the SASB Operations Manual)

- <https://standards.ieee.org/about/policies/opman/sect6.html>

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## Participant behavior in IEEE-SA activities is guided by the IEEE Codes of Ethics & Conduct

- All participants in IEEE-SA activities are expected to adhere to the core principles underlying the:
  - [IEEE Code of Ethics](#)
  - [IEEE Code of Conduct](#)
- The core principles of the IEEE Codes of Ethics & Conduct are to:
  - *Uphold the highest standards of integrity, responsible behavior, and ethical and professional conduct*
  - *Treat people fairly and with respect, to not engage in harassment, discrimination, or retaliation, and to protect people's privacy.*
  - *Avoid injuring others, their property, reputation, or employment by false or malicious action*
- The most recent versions of these Codes are available at <http://www.ieee.org/about/corporate/governance>

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## Participants in the IEEE-SA “*individual process*” shall act independently of others, including employers

- The [IEEE-SA Standards Board Bylaws](#) require that “*participants in the IEEE standards development individual process shall act based on their qualifications and experience*”
- This means participants:
  - **Shall act & vote** based on their personal & independent opinions derived from their expertise, knowledge, and qualifications
  - **Shall not act or vote** based on any obligation to or any direction from any other person or organization, including an employer or client, regardless of any external commitments, agreements, contracts, or orders
  - **Shall not direct** the actions or votes of other participants or retaliate against other participants for fulfilling their responsibility to act & vote based on their personal & independently developed opinions
- By participating in standards activities using the “*individual process*”, you are deemed to accept these requirements; if you are unable to satisfy these requirements then you shall immediately cease any participation

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## IEEE-SA standards activities shall allow the fair & equitable consideration of all viewpoints

- The [IEEE-SA Standards Board Bylaws](#) (clause 5.2.1.3) specifies that “*the standards development process shall not be dominated by any single interest category, individual, or organization*”
  - This means no participant may exercise “*authority, leadership, or influence by reason of superior leverage, strength, or representation to the exclusion of fair and equitable consideration of other viewpoints*” or “*to hinder the progress of the standards development activity*”
- This rule applies equally to those participating in a standards development project and to that project’s leadership group
- Any person who reasonably suspects that dominance is occurring in a standards development project is encouraged to bring the issue to the attention of the Standards Committee or the project’s IEEE-SA Program Manager



# Liaisons and Communications

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- BBF liaison on YANG for ONU management:  
<https://www.ieee802.org/1/files/public/docs2023/liaison-BBF-ONUManagementYANG-0723-v01.pdf>

# IEEE P802.3.1b / P802.3.2a Approved Project Documents

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- PAR

- [https://www.ieee802.org/3/1/b/P802d3d1\\_PAR.pdf](https://www.ieee802.org/3/1/b/P802d3d1_PAR.pdf)
- [https://www.ieee802.org/3/2/a/P802d3d2\\_PAR.pdf](https://www.ieee802.org/3/2/a/P802d3d2_PAR.pdf)

# Presentations

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- P802.3.1b topics
  - Baseline IEEE P802.3.1b draft (15 minutes)
    - [https://www.ieee802.org/3/maint/requests/maint\\_1383.pdf](https://www.ieee802.org/3/maint/requests/maint_1383.pdf)
  - Proposed revisions to individual MIBs (30 minutes)
    - Marek Hajduczenia
- P802.3.2a topics
  - Baseline IEEE P802.3.2a draft (15 minutes)
    - [https://www.ieee802.org/3/maint/requests/maint\\_1380.pdf](https://www.ieee802.org/3/maint/requests/maint_1380.pdf)
  - YANG for LLDP support in 802.3 (20 minutes)
    - Scott Mansfield
  - YANG for 802.3 MAC Merge (20 minutes)
    - Marina Gutiérrez

Note –Times listed are subject to change.

# Surveys

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A survey has been requested by Jon Rosdahl, the IEEE 802 Executive Secretary, regarding the November 2023 IEEE 802 Plenary session in Honolulu, HI, USA. We understand that it may be difficult to answer this question at this time due to the level of uncertainty, but please do the best you can.

Please respond to the November 2023 IEEE 802 Plenary session survey <<https://forms.gle/grofqBsTbemSsHRJ8>> by Wednesday 12 July 2023 AoE (23:59 UTC-12).

In addition, please respond to the September 2023 IEEE 802.3 Hybrid interim meeting series survey <<https://forms.gle/bk2z9VKRTBRqZyfj7>> by Wednesday 12 July 2023 AoE (23:59 UTC-12) as well, if you have not done so already.

Note –Times listed are subject to change.