

# Meeting Minutes

*Group: IEEE Greater than 50G bidirectional optical access PHYs task force meeting*

*Location: Zoom meeting*

*Date: Dec 4, 2024*

## Opening

09:00 (GMT-5) The meeting was called to order by Yuanqiu Luo, chair. Frank Effenberger volunteered to be the Recording Secretary.

The task force chair gave her opening introduction on decorum. There were no members of the press in the meeting. The attendance will be registered manually from the Zoom system.

### Motion 1

- Move to approve the agenda, located at:
- [https://grouper.ieee.org/groups/802/3/dk/public/2412/8023dk\\_2412\\_Task\\_Force\\_agenda.pdf](https://grouper.ieee.org/groups/802/3/dk/public/2412/8023dk_2412_Task_Force_agenda.pdf)
- M: Sisi Tan            S: Ken Jackson
- Motion result: Approved by voice without opposition.

### Motion 2

- Move to approve the minutes from Nov 2024, located at:
- [https://grouper.ieee.org/groups/802/3/dk/public/2412/2411\\_8023dk\\_unapproved\\_minutes.pdf](https://grouper.ieee.org/groups/802/3/dk/public/2412/2411_8023dk_unapproved_minutes.pdf)
- M: Frank Effenberger    S: Hanhyub Lee
- Motion result: Approved by voice without opposition.

The Dec meeting goals are to review the draft 1.1, and encourage the membership to submit comments.

## IEEE SA patent policy, individual participation behavior, copyright policy

**The Task Force Chair reviewed the Individual Participation Behavior slides, the IEEE SA copyright policy and presented the IEEE SA Patent Policy slides. The call for patents was made at 09:11 and no one responded.**

All the usual IEEE policies and procedures were reviewed. The copyright policy was reviewed at 09:13, and the individual participation policy was reviewed at 09:15.

The draft can be found at: <https://www.ieee802.org/3/dk/private/index.html>

## Presentations

Presentations	Contributor	Affiliation
<a href="#">Draft D1.1</a>	Sisi Tan	Huawei
The draft was reviewed, highlighting the new additional that arose from comment resolution.		
<a href="#">D1.0 comment resolution</a>	Sisi Tan	Huawei
This was the comment resolution report from the November meeting. There were no objections to how the resolutions were resolved in the draft.		

## Discussions, straw-polls, other motions

### Future meeting plan

The plans for our next meetings were discussed.

- Comments on D1.1 due Dec 31.
- Jan 8 (Wednesday) interim zoom call 09:00-12:00 EST (New York)  
This will be for comment resolution, and agreement to produce D1.2.
- We will NOT meet at the Phoenix interim meeting.
- Draft 1.2 will be published Jan 27
- Comments due Feb 12.
- Comment resolution meeting Feb 19 (Wed)
- Mar 10-13 plenary is in Atlanta, GA.

That brought us to the end of the agenda. The chair thanked all our participants.

### Motion 5

Move to adjourn the meeting.

M: Ken Jackson S: Frank Effenberger

Motion passes by voice without opposition.

09:43 (GMT-5) Meeting adjourned

## Attendees

Frank Effenberger	Futurewei
Hanhyub Lee	ETRI
John Johnson	Broadcom
Ken Jackson	Sumitomo
Kumi Omiri	NEC
Omer Sella	Imperial College London
Sisi Tan	Huawei
Yuanqiu Luo	Futurewei
Yuefeng Cai	Huawei