**IEEE 802.3 Maintenance Task Force**
**May 2024 Meeting Minutes**
**14 May 2024**
**http://www.ieee802.org/3/maint/index.html**

The meeting was called to order by Mr. Adam Healey (Chair) at 1:25 pm EDT on 14 May 2024.

With no volunteers to record the minutes, Mr. Healey recorded the minutes.

Refer to: http://www.ieee802.org/3/maint/public/healey_1_0524.pdf for the meeting slides.

**Agenda**
Mr. Healey reviewed the following proposed meeting agenda:
- Review and approve agenda
- Approve meeting minutes
- Guidelines for IEEE-SA Meetings
- IEEE-SA Copyright policy
- Participation in IEEE 802 Meetings
- Attendance procedures
- Consideration of maintenance requests
- ISO/IEC JTC 1/SC 6 CIB comments
- Future meetings

**Motion #1: Approve the agenda.**
> M: J. Lewis
> S: M. Hajduczenia
> Passed by unanimous consent at 1:29 pm EDT on 14 May 2024.

Mr. Healey noted that the March 2024 minutes were posted on 14 March 2024.

**Motion #2: Approve the March 2024 minutes.**
> M: J. Lewis
> S: B. McClellan
> Passed by unanimous consent at 1:32 pm EDT on 14 May 2024.

**IEEE-SA patent policy**
Mr. Healey displayed the patent slide for pre-PAR meetings.

**IEEE-SA copyright policy**
Mr. Healey advised participants that:
- IEEE SA's copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual.
- Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy.

Mr. Healey displayed the IEEE-SA copyright policy.

**Participation in IEEE 802 meetings**
Mr. Healey displayed the requirements for participation in IEEE 802 meetings.

**Attendance procedures**
Mr. Healey reminded attendees about the attendance recording mechanisms. The following attendance list is based on the attendance recorded by the IEEE Meeting Attendance Tool (https://imat.ieee.org/).

| Name | Affiliation |
|---|---|
| Gorshe, Steven | Microchip Technology, Inc. |
| Hajduczenia, Marek | Charter Communications |
| Healey, Adam | Broadcom Inc. |
| Law, David | Hewlett Packard Enterprise |
| Lewis, Jon | Dell Technologies |
| Mcclellan, Brett | Marvell Semiconductor, Inc. |

**Consideration of maintenance requests**
Mr. Healey noted that 3 new maintenance requests had been received and reviewed the status of open maintenance requests. See http://www.ieee802.org/3/maint/requests/open_num.html.

- 40 open maintenance requests
- Current status of open requests
    - Approved           0
    - Balloting          0
    - Ready for ballot    35
    - Awaiting clarification  1
    - Errata             0
    - To be categorized   4

Mr. Healey noted that the deadline for consideration at this meeting was 9 April 2024. Mr. Healey listed the following maintenance requests for consideration at this meeting.

| No. | Date | Standard | Clause | Subject |
|---|---|---|---|---|
| 1421 | 11-Oct-23 | 802.3-2022 | 97.4.2.4 | infofield_complete behavior |
| 1428 | 07-Feb-24 | 802.3-2022 | 132.1.6 | Incorrect cross reference |
| 1429 | 02-Apr-24 | 802.3-2022 | 46.3.4.3 | State diagram transition |
| 1430 | 03-Apr-24 | 802.3-2022 | Table 141-20 | Incorrect column headings |

*Maintenance Request #1421*
The maintenance request was discussed. It was returned to the submitter to clarify proposed revision text and correct a typo. An update to this request has not yet been received. The status remains "Incomplete".

*Maintenance Request #1428*
The maintenance request was discussed. There were no objections to changing the status of this request to "Ready for ballot".

*Maintenance Request #1429*
The maintenance request was discussed. The proposed change was unclear and a rationale for the change was not provided. The status of this request was set to "Incomplete".

*Maintenance Request #1430*
The maintenance request was discussed. There were no objections to changing the status of this request to "Ready for ballot".

**ISO/IEC JTC 1/SC 6 CIB comments**
Mr. Healey reviewed the status of ISO/IEC JTC 1/SC 6 Partner Standards Development Organization (PSDO) activities. He noted that the Committee Internal Ballot (CIB) on IEEE Std 802.3-2022 closed on 17 April 2024 and that two comments were received.

Mr. Healey displayed a draft liaison letter that included proposed responses to the comments.

**Motion #3: Approve <https://mentor.ieee.org/802-ec/dcn/24/ec-24-0099-00-00EC-ieee-802-3-to-iso-iec-jtc1-sc-6-china-national-body-comments-on-ieee-std-802-3-2022-adoption.pdf> and with editorial license granted to the Chair (or his appointed agent) as liaison communications from the IEEE 802.3 Working Group to ISO/IEC JTC 1/SC 6.**
    M: B. McClellan
    S: J. Lewis
    Passed by unanimous consent at 1:57 pm EDT on 14 May 2024.

**Future meetings**
Mr. Healey noted that future meetings would be announced on the Maintenance Task Force reflector. He expected the next meeting to occur during the IEEE 802 July 2024 plenary meeting week.

**Adjourned at 2:00 pm EDT on 14 May 2024**