IEEE 802.3 Maintenance Task Force
July 2024 Meeting Minutes
16 July 2024, Montreal, Quebec Canada
http://www.ieee802.org/3/maint/index.html

The meeting was called to order by Mr. Adam Healey (Chair) at 1:16 pm EDT on 16 July 2024.

With no volunteers to record the minutes, Mr. Healey recorded the minutes.

Refer to: http://www.ieee802.org/3/maint/public/healey_1_0724.pdf for the meeting slides.

Agenda
Mr. Healey reviewed the following proposed meeting agenda:
- Review and approve agenda
- Approve meeting minutes
- Guidelines for IEEE-SA Meetings
- IEEE-SA Copyright policy
- Participation in IEEE 802 Meetings
- Attendance procedures
- Consideration of maintenance requests
- Future meetings

Motion #1: Approve the agenda.
  M: D. Law
  S: B. McClellan
  Passed by unanimous consent at 1:21 pm EDT on 16 July 2024.

Mr. Healey noted that the May 2024 minutes were posted on 14 May 2024.

Motion #2: Approve the May 2024 minutes.
  M: D. Law
  S: B. McClellan
  Passed by unanimous consent at 1:23 pm EDT on 16 July 2024.

IEEE-SA patent policy
Mr. Healey displayed the patent slide for pre-PAR meetings.

IEEE-SA copyright policy
Mr. Healey advised participants that:
- IEEE SA's copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual.
- Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy.
Mr. Healey displayed the IEEE-SA copyright policy.

Participation in IEEE 802 meetings
Mr. Healey displayed the requirements for participation in IEEE 802 meetings.

Attendance procedures
Mr. Healey reminded attendees about the attendance recording mechanisms. The following attendance list is based on the attendance recorded by the IEEE Meeting Attendance Tool (https://imat.ieee.org/).

Name	Affiliation
Barbour, Ian	IEEE STAFF
de Koos, Andras	Microchip Technology Inc
Healey, Adam	Broadcom Inc.
Jonsson, Ragnar	Marvell
Law, David	Hewlett Packard Enterprise
Mcclellan, Brett	Marvell Semiconductor, Inc.

Consideration of maintenance requests
Mr. Healey noted that 4 new maintenance requests had been received since the May 2024 meeting and reviewed the status of open maintenance requests.
See http://www.ieee802.org/3/maint/requests/open_num.html.

- 44 open maintenance requests
- Current status of open requests
  - Approved   0
  - Balloting   0
  - Ready for ballot   37
  - Awaiting clarification 2
  - Errata   0
  - To be categorized   5

Mr. Healey noted that the deadline for consideration at this meeting was 10 June 2024. Mr. Healey listed the following maintenance requests for consideration at this meeting.

No.	Date	Standard	Clause	Subject
1421	11-Oct-23	802.3-2022	97.4.2.4	infofield_complete behavior
1429	02-Apr-24	802.3-2022	46.3.4.3	State diagram transition
1431	29-Apr-24	802.3-2022	Various, see details	Update reference
1432	14-May-24	802.3df-2024	90A.3	Incorrect values in Table 90A-1
1433	14-May-24	802.3cx-2023	90.7.1	Clarification of text
1434	30-May-24	802.3-2022	Various, see details	Include RS in Clause 6
1435	30-May-24	802.3-2022	97.4.2.6.4	Typo

Maintenance Request #1421
The maintenance request was discussed. It was returned to the submitter to clarify proposed revision text and correct a typo. No update to the request has been received. The status remains "Incomplete".

Maintenance Request #1429
The maintenance request was discussed. It was returned to the submitter with a request for additional information. No update to the request has been received. The status remains "Incomplete".

Maintenance Request #1431
The maintenance request was discussed. It was observed that there are multiple references to specific content in IEEE Std 802.1AB and that additional changes are needed to align the standard with the 2016 revision of IEEE Std 802.1AB. The requester was asked to submit an update to the request that addresses this alignment. There was no objection to keeping the status of this request at "Received" while this discussion continues.

Maintenance Request #1432
The maintenance request was discussed. There were no objections to changing the status of this request to "Ready for ballot".

Maintenance Request #1433
The maintenance request was discussed. It was observed that the proposed revision text was unclear. There was no objection to setting the status of this request to "Incomplete" and returning it to the submitter with a request to clarify the proposed revision text.

Maintenance Request #1434
The maintenance request was discussed. There were no objections to changing the status of this request to "Ready for ballot".

Maintenance Request #1435
The maintenance request was discussed. There were no objections to changing the status of this request to "Ready for ballot".

Future meetings
Mr. Healey noted that future meetings would be announced on the Maintenance Task Force reflector. He expected the next meeting to occur during the IEEE 802.3 September 2024 Working Group interim meeting series.

Adjourned at 1:49 pm EDT on 16 July 2024