Unapproved Minutes
Ad Hoc 802 Executive Committee Meeting
Fairmont Hotel Vancouver
Vancouver, B.C., Canada
January 12, 2004

1.00		**MEETING CALLED TO ORDER**	-	**Nikolich**	1	**06:00 PM**
2.00	MI	**APPROVE OR MODIFY AGENDA**	-	**Nikolich**	5	**06:01 PM**

AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE Ad-Hoc MEETING
r02
Monday January 12 6:00-8:30PM (approx)
Pacific Ballroom, Fairmont Hotel Vancouver BC

1.00		**MEETING CALLED TO ORDER**	-	**Nikolich**	1	**06:00 PM**
2.00	MI	**APPROVE OR MODIFY AGENDA**	-	**Nikolich**	5	**06:01 PM**
		TREASURER'S REPORT				
4.00	II	(there will be none, but I'm leaving this here just in case	-	**Quackenbush**	0	**06:06 PM**
4.01			-			**06:06 PM**
			-			
5.00		**IEEE SA discussion items**	-			**06:06 PM**
5.01	II	**Indemnification update**	-	**Nikolich/Karen**	15	**06:06 PM**
5.02	II	**China SAC relationship update**	-	**Nikolich/Karen**	10	**06:21 PM**
5.03	II	**SA Limited Support feedback**	-	**Karen Kenney**	10	**06:31 PM**
5.04	II	**IEEE-SA BoG voting rule impact**	-	**Thompson**	10	**06:41 PM**
5.05						06:51 PM
5.06						06:51 PM
5.07						06:51 PM
5.08						06:51 PM
5.09						06:51 PM
5.10						06:51 PM
6.00		**Executive Committee Email Ballot discussion items**	-			**06:51 PM**
6.01						06:51 PM
6.02	II	**802.16 conditional approval for sponsor ballot**	-	**Marks**	5	**06:51 PM**
6.03	II	**802.11e to sponsor ballot**	-	**Kerry**	5	**06:56 PM**
6.04	II	**802.11j to sponsor ballot**	-	**Kerry**	5	**07:01 PM**
6.05					0	07:06 PM
6.06	II	**Roll Call P&P update**	-	**Takefman**	15	**07:06 PM**
6.07					0	07:21 PM
6.08					0	07:21 PM
6.09					0	07:21 PM
6.10					0	07:21 PM
7.00		**Break**	-		0	07:21 PM
8.00		**LMSC Discussion Items**	-			**07:21 PM**
8.01	II	**802.20 concerns**	-	**Takefman**	30	**07:21 PM**
8.02	II	**802 Reorganization discussion**	-	**Frazier/Nikolich**	5	**07:51 PM**
8.03	II	**802.16 conformance renumbering issue**	-	**Marks**	5	**07:56 PM**
8.04	II	**Future Meeting straw poll**	-	**Rigsbee**	15	**08:01 PM**

9.00		**LMSC Liaisons & External Interface**	-			08:16 PM
9.01	II	Visa Issue update	-	Quackenbush	5	08:16 PM
9.02	II	IETF/IEEE 802 discussion Tuesday NOON (Lord Byron/Hyatt)	-	Nikolich	5	08:21 PM
9.03						08:26 PM
9.04						08:26 PM
9.05						08:26 PM
10.00		**LMSC Internal Business**	-			08:26 PM
10.01						08:26 PM
10.02						08:26 PM
11.00		**Information Items**				08:26 PM
11.01	II	FTC investigation notice	-	Heile	5	08:26 PM
11.02						08:31 PM
		ADJOURN SEC MEETING	-	Nikolich		

Motion: To approve the agenda as modified.
Moved: Heile, Stevenson
Passes: 11/0/1

		TREASURER'S REPORT				
4.00	II	(there will be none, but I'm leaving this here just in case	-	Quackenbush	0	06:06 PM
4.01			-			06:06 PM
			-			
5.00		**IEEE SA discussion items**	-			06:06 PM
5.01	II	Indemnification update	-	Nikolich/Karen	15	06:06 PM

Karen Kenney handed out a draft of the revised indemnification policy for review and comment. The desire is to provide our comments to the BoG at their next meeting. This document is to address indemnification for the IEEE-SA volunteer.

Karen clarified that work done for the LMSC or its working groups is "duly authorized" work.

A comment was made that the sentence including "the IEEE Board of Directors or Executive Committee, with the advice of counsel, would determine whether indemnification would be available in a particular instance" still leaves the volunteer without any idea of whether their activity is covered. Another comment is that the sentence implies that no indemnification is available unless some positive action is taken by the BoD. The desire is that indemnification be present unless the BoD determines that they will deny it for specific reasons and cause.

Further comments are solicited by direct email to Paul, Karen, and the rest of the EC.

Even though marked "not for further distribution", Karen provided permission to discuss the unapproved draft summary of the insurance and indemnification issue with a person's corporate attorney.

5.02	II	China SAC relationship update	-	Nikolich/Karen	10	06:21 PM

802 wrote a letter to Standards Association of China in November encouraging them to participate in 802 standards development. They were informed that 802.16 would be meeting in China and asked to participate. No response has yet been received. Jim Carlo has taken the initiative to have a letter drafted to present to the BoG and sent by Friday (1/16/2004) that supports the 802.11 position.

Stuart indicated that he will be in China for three conferences by May. He will carry any further positions of the EC with him and represent us there.

5.03	II	SA Limited Support feedback	-	Karen Kenney	10	06:31 PM

At the beginning of 2003, a program of Education, Mentoring, and Services spun up. The education and mentoring part have begun. The services part is still in development. At the July plenary, a brainstorming session was held. One of the ideas for a service was to help with policies and procedures. This would be done on a fee for service basis. Other areas are web site development, roster maintenance, and others. Karen is asking if this is something that 802 wants to pursue further.

Paul indicated that there needs to be much better definition of the services we desire to be in this program. It would also be useful to augment the on site training of the education segment of the program with web-based training. Mat will work with Karen and Jerry to better define the policy and procedures service. It was also pointed out the we do not want to erode the baseline services that are already provided.

| 5.04 | II | IEEE-SA BoG voting rule impact | - | Thompson | 10 | 06:41 PM |

The BoD approved changes to the IEEE Bylaws that changed how abstentions were handled in email ballots. These changes apply to the Standards Board and all subsidiary committees. We communicated this and received an interpretation of the effect of the change on working group email ballots. The interpretation is that the working group ballot may use other procedures, as the binding vote is done at the Sponsor Ballot level. One comment is that the interpretation is flawed.

Geoff Thompson is to work with Mary Lynne and IEEE staff to come to a reasonable interpretation.

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6.00		Executive Committee Email Ballot discussion items	-			06:51 PM
6.01						06:51 PM
6.02	II	802.16 conditional approval for sponsor ballot	-	Marks	5	06:51 PM

Roger indicated that he expects to send an email motion to the EC for conditional approval under Procedure 10 to send 802.16-REVd to sponsor ballot. He reviewed the state of the working group ballot, in preparation of that motion.

| 6.03 | II | 802.11e to sponsor ballot | - | Kerry | 5 | 06:56 PM |

Stuart intends to send an email motion to the EC for conditional approval under Procedure 10 to send 802.11e to sponsor ballot.

| 6.04 | II | 802.11j to sponsor ballot | - | Kerry | 5 | 07:01 PM |

Stuart intends to send an email motion to the EC for conditional approval under Procedure 10, or possibly simple approval depending on the state of the document, to send 802.11j to sponsor ballot.

| 6.05 | | | | | 0 | 07:06 PM |
| 6.06 | II | Roll Call P&P update | - | Takefman | 15 | 07:06 PM |

6.07					0	07:21 PM
6.08					0	07:21 PM
6.09					0	07:21 PM
6.10					0	07:21 PM

| 7.00 | | Break | - | | 0 | 07:21 PM |

8.00		**LMSC Discussion Items**	-			07:21 PM
8.01	II	802.20 concerns	-	Takefman	30	07:21 PM

Mike believes that there are underlying issues in 802.20, allegations by members of that working group that have not been addressed. The chair of the working group has the responsibility to deal with these allegations. Mike asked that Jerry tell the EC how he intends to address these issues, so that the election held in March 2004 is not only actually fair, but also appears to be fair.

Jerry said that he is only aware of the statement read into the November minutes by Mark Klerer and the statement by David Trinkwon. Jerry asked that he be provided with a list of any additional persons that may have ambiguous membership. Jerry also asked that he be informed of any additional allegations that need attention. Mention was made of domination of the group by some organization.

One member of the EC indicated that they were uncomfortable dealing with these issues in open committee, given the need for exactitude on these issues. They asked that the discussion (queries and responses) be conducted in writing via email and that the result of the discussion be brought back to the EC meeting.

A question was raised as to whether the discussion was to deal with a general, new procedure for elections or something that was specific to 802.20. The response is that there were allegations of impropriety in the March 2003 elections and that there has not been anything done to ensure that such improprieties do not continue in future elections.

Mark Klerer stated that he has filed an appeal of the November 2003 approval of the 802.20 elections by the EC.

Paul indicated that he believes Mike's intent is to make sure that the 802.20 election process is ultra squeaky clean.

Howard suggested that the EC appoint election inspectors to audit the 802.20 election and suggested the Recording Secretary and Treasurer.

8.02	II	802 Reorganization discussion	-	Frazier/Nikolich	5	07:51 PM

Paul indicated that the proposals that were discussed in November have not made significant progress at this time. He asked that the proposals be whipped into shape and presented at the March plenary. Paul would like to formalize the reorganization activity until a decision is made. He would like to set aside a half day in March for further meetings on this topic.

8.03	II	802.16 conformance renumbering issue	-	Marks	5	07:56 PM

Roger discussed the brouhaha over the continuing saga of the IEEE staff changing the numbering scheme for conformance documents.

Paul recommends that Yvette, Jennifer, Roger, and any others that are interested take the issue offline and discuss the alternatives.

Geoff asked that a discussion of the process for changing a standard must be conducted. In particular, he insists that part of this discussion must be that the IEEE Staff does not have unilateral authority to change a standard. His position is that whoever wishes to change a standard requires an approved PAR to conduct such work.

8.04	II	Future Meeting straw poll	-	Rigsbee	15	08:01 PM

There was a discussion of the need to hold 802 meetings outside of North America. The opinion expressed was that it is very expensive and very difficult to organize a full plenary outside of North America. The reasonable solution is to schedule a joint, 802-sponsored interim meeting outside North America. Paul suggested that we target January 2005 for this meeting.

November 12-17 2006 candidates are:
HR Long Beach
HR Dallas Reunion Plaza
Boston Park Plaza

Buzz will send out an email ballot to select the location after getting further information on the Dallas property and reviewing the contract proposal for conformity.
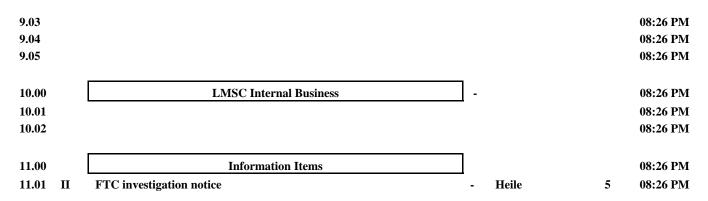
9.00		**LMSC Liaisons & External Interface**	-			08:16 PM
9.01	II	Visa Issue update	-	Quackenbush	5	08:16 PM

For the November meeting, the meeting organizers received several requests from foreign nationals for "letters of invitation" for the purpose of obtaining visas for entry into the US. Bill has sent an email to the EC reflector a summary of a conversation he had with the Department of State on the topic of facilitating a foreign national obtaining a visa.

9.02	II	**IETF/IEEE 802 discussion Tuesday NOON (Lord Byron/Hyatt)**	-	Nikolich	5	08:21 PM

There will be a meeting to discuss topics of interest to both the IETF and 802. The potential meeting topics are:

Summary of liaison activities between 802 and IETF
Appointment of "default" liaison coordinators within 802 and IETF
Cross-organizational review of new work
Feedback request on IEEE 802 Handoff Study Group

9.03						08:26 PM
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10.00		**LMSC Internal Business**	-			08:26 PM
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11.00		**Information Items**				08:26 PM
11.01	II	FTC investigation notice	-	Heile	5	08:26 PM

Bob H mentioned that Al Petrick had been contacted by the FTC in connection with an investigation they are conducting.

In response to a question, Al indicated that the investigation was not directed only to 802.11, but to all of the 802 wireless groups. Roger indicated that he attended a conference in Washington, D.C. where an FTC representative presented information on reform of the patent system, but that a report on "Patents and Standards" was still in process. Roger indicated that in private conversation with this person that his impression is that their concern is with the industry being "held up" by owners of IPR that is included in standards.

Howard recommends that everyone stick to the 3-slide set provided by the SA and do not deviate from that slide set. Geoff reinforced this position. He also said that the IEEE does not have a patent disclosure policy. It has a patent assurance policy. The two should not be mistaken for each other.

11.02						08:31 PM
		ADJOURN SEC MEETING	-	Nikolich		

Motion to adjourn
Passes: 12/0/0

Respectfully submitted,
Bob O'Hara, EC Recording Secretary